

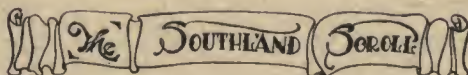


SOUTHERN JUNIOR COLLEGE



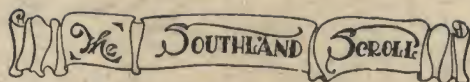
1934-1935

Catalogue Number
of



COLLEGE DALE · TENNESSEE

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.S367
.A16
1935



Catalogue Number

Published quarterly during school session
and weekly from June to September.

VOLUME 6

NUMBER 1

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SOUTHERN JUNIOR COLLEGE



Annual Announcement
1934-1935

COLLEGEDALE · TENNESSEE

Calendar for College Year of 1934-1935

SEPTEMBER						
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CALENDAR OF EVENTS

1934—1935 First Semester

September 4, Tuesday	
2:00 P. M.	Registration
8:00 P. M.	Opening Address
September 5, Wednesday	
9-12 A. M.	Registration
2-5 P. M.	Registration
September 6, Thursday	Instruction Begins
September 7, Friday	
7:30 P. M.	First Vesper Service
September 8, Saturday	
8:00 P. M.	Faculty-Student Reception
October 15, 16, 17	First Period Examinations
November 29	Thanksgiving
November 26, 27, 28	Second Period Examinations
December 21—December 31	Christmas Vacation
January 14, 15, 16	Mid-year Examinations

Second Semester

January 16	Registration for Second Semester
February 11—15	Examinations for Removal of Conditions
February 25, 26, 27	Fourth Period Examinations
April 8, 9, 10	Fifth Period Examinations
May 15, 16, 17	Final Examinations
May 17, Friday, 8:00 P. M.	Senior Consecration Service
May 18, Sabbath, 11:00 A. M.	Baccalaureate Sermon
May 19, Sunday	Alumni Day
10:00 A. M.	Commencement
3:00 P. M.	Alumni Banquet

BOARD OF TRUSTEES

S. A. Ruskjer, <i>President</i> .	Chattanooga, Tenn.
H. J. Klooster, <i>Secretary</i> .	Collegedale, Tenn.
C. G. Ortner.	Chattanooga, Tenn.
Verner Anderson.	Nashville, Tenn.
H. E. Lysinger.	Atlanta, Ga.
R. I. Keate.	Meridian, Miss.
L. K. Dickson	Orlando, Fla.
G. A. Huse	Nashville, Tenn.
Reed S. Calvert.	Orlando, Fla.
John Weaver.	Chattanooga, Tenn.
A. S. Booth.	Charlotte, N. C.
R. G. Strickland.	Chattanooga, Tenn.
H. F. Kirk	Chattanooga, Tenn.

BOARD OF ADMINISTRATION

S. A. Ruskjer, <i>Chairman</i> .	Chattanooga, Tenn.
H. J. Klooster, <i>Secretary</i> .	Collegedale, Tenn.
W. A. Benjamin.	Collegedale, Tenn.
John Weaver.	Chattanooga, Tenn.
H. E. Lysinger.	Atlanta, Ga.
C. G. Ortner.	Chattanooga, Tenn.
G. N. Fuller.	Collegedale, Tenn.

114052

FACULTY OF THE COLLEGE DIVISION

Henry J. Klooster, *President*
Head of the Department of Chemistry and Biology

Harold E. Snide
Head of the Department of Religious Education

Elizabeth Tollmann
Head of the Department of English Language and Literature

Don. C. Ludington
Head of the Department of Vocational Education

J. Cecil Haussler
Head of the Department of History and Government

Pearl L. Hall
Head of the Department of Modern Languages

D. Robert Edwards
Head of the Department of Music

Robert W. Woods
Head of the Department of Physics and Mathematics

Ruby Dell McGee
Head of the Department of Education

Frank W. Field
Instructor in New Testament Greek

114052

FACULTY OF THE COLLEGE PREPARATORY DIVISION

Henry J. Klooster, *Principal*

Maude I. Jones
English and Latin

Pearl L. Hall
Spanish

J. Cecil Haussler
History and Bible

Don C. Ludington
Vocational Education

D. Robert Edwards
Music

Mildred Ruffin-West
Piano

Ellen P. Anderson
Home Economics

Robert W. Woods
Mathematics and Physics

OFFICERS OF ADMINISTRATION

Henry J. Klooster.....	<i>President</i>
William A. Benjamin	<i>Assistant Manager</i>
George N. Fuller.....	<i>Treasurer</i>
Pearl L. Hall	<i>Dean of Women</i>
Walter B. Clark	<i>Dean of Men</i>
Elizabeth Ann Tollmann	<i>Librarian</i>
*.....	<i>Registrar</i>
Edith Cobet-Williams	<i>College Nurse</i>
Grace Butler	<i>Secretary</i>

INSTRUCTORS COLLEGE DEMONSTRATION SCHOOL

Myrtle V. Maxwell	<i>Critic Teacher</i>
Mary Gartley	<i>Critic Teacher</i>
*.....	<i>Critic Teacher</i>

* *To be Supplied*

STANDING COMMITTEES

Religious Activities

Harold E. Snide
Frank W. Field
Pearl L. Hall
Walter B. Clark
Don C. Ludington
Myrtle V. Maxwell

Student Welfare

H. J. Klooster
Walter B. Clark
Pearl L. Hall
J. Cecil Haussler
George N. Fuller
Robert W. Woods

Library

Elizabeth Ann Tollmann
J. Cecil Haussler
Myrtle V. Maxwell
Maude I. Jones
George N. Fuller

Social Activities

Walter B. Clark
D. Robert Edwards
Pearl L. Hall
Myrtle V. Maxwell
W. A. Benjamin

Finance

H. J. Klooster
W. A. Benjamin
G. N. Fuller

Health

Pearl L. Hall
Ellen P. Anderson
Edith Cobet-Williams
J. Cecil Haussler

Graduation and Scholarship

Elizabeth Ann Tollmann
J. Cecil Haussler
Grace Butler
Robert W. Woods

Principals of Southern Training School

G. W. Colcord	1893-1896
W. T. Bland	1896-1898
C. W. Irwin	1898-1900
N. W. Lawrence	1900-1901
J. E. Tenny	1901-1908
M. B. VanKirk	1908-1912
C. L. Stone	1912-1914
L. H. Wood	1914-1915
A. N. Atteberry	1915-1916

Presidents of Southern Junior College

Leo Thiel	1916-1918
L. H. Wood	1918-1922
Leo Thiel	1922-1925
H. H. Hamilton	1925-1927
M. E. Cady	1927-1927
H. J. Klooster	1927-

FACULTY ADVISERS

Sabbath School	J. Cecil Haussler
Missionary Volunteer Society	Don C. Ludington
Junior Class	Robert W. Woods
So-Ju-Conians	W. A. Benjamin
Ministerial Seminar	Harold E. Snide
Senior Class	H. J. Klooster
Science Club	R. W. Woods
Literary Society	Elizabeth A. Tollmann



OFFICERS OF THE COLLEGE INDUSTRIES

H. J. Klooster
President

W. A. Benjamin
Assistant Manager

George N. Fuller
Treasurer

W. C. Starkey
Superintendent of the College Press

H. J. Halvorsen
Superintendent of the Department of Agriculture

Eva Maude Wilson
Superintendent of the College Cafeteria

Thomas R. Huxtable
Superintendent of the College Woodcraft Shop

*
Superintendent of the College Laundry

Paul T. Mouchon
Engineer

Everett Calhoun
Superintendent of the College Broom Factory

W. A. Benjamin
Superintendent of the College Hosiery Mill

*To be supplied



SOUTHERN JUNIOR COLLEGE



HISTORY

In 1893 Seventh-day Adventists began educational work in the South under the leadership of G. W. Colcord, who opened a small school at Graysville, Tennessee. The school grew rapidly and was finally taken over by the denomination. In February of 1915 one of the dormitories was destroyed by fire. The loss of this building together with the needs of a growing constituency was the immediate cause for the removal of the school from Graysville to its present location at Collegedale.

The Board of Managers desired a location that would provide not only an environment conducive to intellectual development, but where industries and agricultural pursuits might be developed. After careful consideration the Thatcher estate near Ooltewah was purchased, and on October 18, 1916, the Southern Junior College opened to receive students in its new location.

OBJECTIVES

Southern Junior College was founded to serve the young people of the constituency of the Seventh-day Adventist churches in the southeastern states. The school is, however, open to young people of all religious persuasions who are willing to live in harmony with its principles.

The College provides education in an atmosphere that is permeated by Christian ideals and Christian faith. It offers specific training in religion, teaching its students the contents and significance of the Scriptures, helping them to achieve moral and religious standards, and establishing in them a sense of Christian responsibility to society.

In an age when greatness is often confused with wealth or numbers, Southern Junior College desires to become great because of the quality of its faculty and student body, its standards of scholarship, culture, and conduct. The College therefore does not accept those students whose main purpose

in attending college is to increase their earning capacity, nor those who seek primarily social enjoyment or competition in intercollegiate sports. It desires rather those students whose purpose is to achieve high excellence of scholarship combined with a deep and unaffected piety. Under the guidance of the institution it is hoped that these students will catch the missionary vision of the Church and be led to devote their lives to the service of Christ either at home or abroad.

The College accepts a responsibility for the acquisition and maintenance of sound health on the part of its students. It has therefore established a health service which requires periodical physical examinations, and insures supervision over the physical activities of its students.

The College aims to widen the student's range of interest and appreciation by introduction to the main fields of significant knowledge. While the primary emphasis of the education provided by the College is cultural rather than vocational, its courses do, however, offer to students elementary preparation for business or for the following professions: the Ministry, Teaching, Nursing, and Medicine.

A distinctive feature of the work of Southern Junior College is the emphasis which is placed on manual labor. All students are required to engage in some form of remunerative labor while attending the College, and they are taught not only the dignity of labor, but also its importance as an educative factor, and its value in developing financial independence.

LOCATION

Southern Junior College is located two miles southeast of Ooltewah, Tennessee, on the main line of the Atlanta Division of the Southern Railway. It is situated in the heart of the Cumberland Mountains, eighteen miles due east from Chattanooga. The College estate of over seven hundred acres, with its wooded ravines and clear streams, furnishes a picture that is both inviting and satisfying and surrounds the student with an environment that is conducive to study and mental culture.

BUILDINGS

The central building of Southern Junior College is the Administration Building, in which are located the chapel, library and reading room, department of commerce, department of music, physical, chemical and biological laboratories, lecture rooms, and the administrative offices of the institution.

A Normal Building was erected during 1929, which provides accommodations for the teacher-training department, and the demonstration school.

There are at present two residence halls, each accommodating approximately one hundred students. In addition to these there is more than a score of other buildings, which are used either to house the various industries of the College or to serve as residences.

EQUIPMENT

Library:—The College library is located on the second floor of the Administration Building. On the shelves of the library are more than 4500 bound volumes, and a large number of current periodicals is regularly received. The library is classified and catalogued according to a standard library system.

The reading room is a large, pleasant, well-lighted room, which is open daily to all the students of the school.

Laboratories:—The physical, chemical and biological laboratories are located in the Administration Building adjoining the lecture rooms. An investment of several thousand dollars has been made in this department, which has provided an equipment entirely adequate for the presentation of the science courses now offered by the College, and the equipment is being enlarged by definite annual appropriations.

Printing Department:—The printing classes are conducted in a large room provided in the basement of the Administration Building. There is also maintained a well equipped commercial printing department representing an investment of more than \$20,000, which is housed in a separate building. Students who enroll in the printing classes have the advantage of obtaining a practical experience in commercial work when their training justifies their employment in this department.

Dairy:—A herd of registered Jersey milch cows supplies the College cafeteria with milk and cream. The College is a member of the Hamilton County Cow Testing Association. The dairy herd is regularly inspected by competent inspectors, and patrons of the school have the assurance that every effort is made to supply dairy products that are clean and wholesome. The investment in this department is approximately \$15,000, and provides the students in agriculture with an excellent laboratory for practical work. A modern milk house with facilities for pasteurization and refrigeration was added to this department in 1929. Cold storage rooms and an abundant supply of ice insure fresh garden products and wholesome dairy products at all times.

Farm:—This department has nearly four hundred acres under cultivation. An orchard of approximately 3,000 trees provides an abundant supply of apples, peaches and other fruits. Nearly all the fruits and vegetables used in the culinary department, as well as fodder and grain for the stock, are produced on the farm. A complete equipment of farm machinery facilitates the work of this department. Students enrolled in agriculture courses have an excellent opportunity of obtaining a practical experience in this department while attending the College.

Bakery:—A well equipped bakery supplies the bread and pastry demands of the culinary department and of the College community.

Household Economics:—Two laboratories have been provided for this department. The sewing room is equipped with cutting tables, electric sewing machines, and individual lockers for the students. The cooking laboratory is provided with individual lockers and equipment for students, including electric plates and ovens.

Hosiery Mill:—Collegedale Hosiery Mill is fully equipped with modern machinery for the manufacture of ladies' full-fashioned silk hosiery. More than fifty students defray their school expenses by employment in this department.

Broom Factory:—The College broom shop provides employment for approximately twenty young men. Modern power machinery is provided, and steady employment for students in this department is assured.

Woodcraft Shop:—The woodcraft department is housed in a new building recently erected on the College premises. Approximately thirty young men are employed in this department in the manufacture of furniture novelties. The equipment is modern, and the health of students is safeguarded by a modern exhaust system that removes practically all dust from the shop.

ORGANIZATIONS AND ACTIVITIES

Since the purpose of the College is to give a Christian education and to train men and women for Christian service, it is to be expected that the organizations and activities of the school shall be contributory influences to these objectives.

THE CHAPEL HOUR

The daily chapel service, which all students are required to attend, provides an interesting and profitable beginning for the day's program. The devotional part of the exercise is usually followed by a lecture of inspirational, cultural, or educational value.

THE VESPER SERVICE

The students are given the opportunity of participating each week in the Friday evening vesper service, and it has been repeatedly demonstrated that this experience is of inestimable value to them in maintaining their Christian ideals.

THE MISSIONARY VOLUNTEER SOCIETY

This organization aims to direct the attention of the students to the importance of personal devotion and the choice of Christian service as a life work. Weekly meetings are held on Sabbath afternoons.

SEMINAR

The Seminar is a student organization which fosters the activities of young men and women who are interested in gospel work. The meetings of the organization are held under the supervision and counsel of an experienced minister.

THE BETTER MEN'S CLUB

The Better Men's Club is an organization of the young men of the College who are interested in the problems of modern youth and who aspire to ideals of Christian manhood. Weekly meetings are held, which foster a high social standard, and which are both entertaining and educational in character.

THE JOSHI JOTATSU KAI

The Joshi Jotatsu Kai is an organization for the young women of the College similar in aims and plan of organization to the men's organization mentioned above.

MUSICAL ORGANIZATIONS

The inspiration and training which young people obtain from association with each other in musical activities is highly valuable. The musical organizations of the College consist of a chorus, an orchestra, and band, and rehearsals are held twice each week.

SCIENCE CLUB

Of particular interest to premedical students, and to those pursuing science courses is the Science Club. Meetings of this organization are held each week. Scientific papers and lectures are presented by members of the College staff, and by other professional and scientific men.

LITERARY SOCIETY

This organization is open to all students enrolled in English courses. It is the purpose of the society to foster, through student participation in programs and informal discussions, an interest in and an appreciation of the aesthetic values of life.

REGISTRATION

Registration begins Tuesday, September 4, 1934, at 2 p. m. It is highly desirable that all students enter at the beginning of the school year. Experience has repeatedly demonstrated that this is of great advantage to both students and College. Those who enter late frequently find difficulty in the organization of a satisfactory program. Special help must be given to them; the class is therefore retarded, and such students frequently become discouraged under the burdens of accumulating daily and back work. For these reasons all students are strongly urged to enter at the opening of the school session. Regulations governing students entering late will be found under Course of Study Regulations, page 35.

Students entering the school for the first time should have the school they have previously attended send a transcript to the Registrar to be evaluated before the opening of school. Students entering from private schools will be granted standing only when the grades presented are validated by a properly constituted accrediting agency, or by entrance examinations.



No. 1 Gymnasium
No. 2 Boys' Dormitory

Aeroplane View of Southern Junior College

No. 3 Normal Building
No. 4 COLLEGE PRESS

No. 5 Administration Bldg.
No. 6 Girls' Dormitory

All students will be required to take examinations at the time of registration in reading, penmanship, spelling, scholastic aptitude, and general intelligence. Assignment of students to members of the staff who will act as counsellors will be made at the time of registration. A physical examination made by the College physician is also required of all students at the time of entrance.

WHAT TO BRING

Each student is expected to bring his own bedding—three sheets, three pillow cases, one bedspread, a pillow, and blankets or comforters; also hot water bag, towels, dresser scarfs, and cover for study table. Those desiring rugs, carpets, waste-paper baskets, or curtains should provide them. Strong, substantial laundry-bags should be provided for carrying clothing to and from the laundry. School supplies, stationery, and toilet articles may be purchased at the supply store.

ADMISSION REQUIREMENTS

The school is open to young men and women of good moral character who are willing to live in harmony with its principles and standards. While no religious test is applied, all are required to attend church services and to show proper respect for the Scriptures. It is distinctly understood that every student who applies for admission to the College thereby pledges himself to observe all its regulations. If this pledge is broken, it follows that by such infraction he forfeits his membership in the school, and if retained longer, it is only by the forbearance of the faculty. It is also a part of the student's contract that he will, to the best of his ability, perform all the duties assigned to him in the industrial program of the institution.

Children under 14 years of age will not be received into the dormitories except by previous arrangement with the President, but arrangement can be made for their accommodation in approved private families residing in the vicinity of the College.

Excepting regularly employed members of the College staff, employment will not be given to any individual who is not registered as a student with the intention of taking class work.

HOW TO REACH THE COLLEGE

Ooltewah is on the Atlanta Division of the Southern Railway, fifteen miles east of Chattanooga. Five passenger trains each day pass here, and nearly all stop.

Students coming from west of Chattanooga should take the Southern Railway, if possible, to avoid changing stations there. From many points through trains to Ooltewah can be had. Those coming on the N. C. & St. L. Railway must change stations in Chattanooga. Tickets should be bought to Ooltewah, and baggage checked to that point.

All students taking the local trains from Chattanooga or Atlanta which stop at Collegedale, should buy their tickets and check their baggage to that point, and turn their baggage checks with their tickets over to the conductor in order to have baggage taken off at Collegedale. This will save time and trouble for both the College and railway company.

Students from the East should take the Southern Railway if possible. Connections with this road can be made at Knoxville and Atlanta. Those who arrive by bus from Chattanooga or Knoxville may get off at the Ooltewah crossroads. Students should notify the College by letter or telegram, stating the hour of their arrival at Ooltewah. If this is done, a conveyance will meet them and bring them directly to the College.

The College office may be called on the telephone through the Chattanooga exchange by calling County 2602 between the hours of seven A. M. and six P. M. There is no toll charge for calls from Chattanooga.

GENERAL REGULATIONS

It is the aim of Southern Junior College to develop Christian character, as well as scholarship of the best quality; and its disciplinary code is designed with this objective in view.

The atmosphere of the College is such that only the student who is in earnest and who desires to work will be happy. The following regulations have proved for many years to be sound, and will therefore apply to all students enrolled in the College.

1. Students are expected to refrain from all improper behavior; from profane or unbecoming language; from the use of tobacco and alcoholic drinks; from card playing; from attendance at pool rooms, theaters, dances or places of questionable amusement; from having or reading pernicious literature; and from having or playing cheap popular music.

2. Improper associations, flirting, strolling together, surreptitious meetings, escorting on the campus, loitering about the buildings or grounds, cannot be permitted, since these things militate against success in school work. Young ladies may receive gentlemen callers in the home parlors with the permission of the Dean and the approval of parents or guardians. This privilege is granted only to students who are sufficiently mature, and whose general conduct and record of scholarship are satisfactory. Note writing and sentimental correspondence between students in the College is a violation of the principles of the institution.

3. Whenever, in the judgment of the faculty, the character of a student's work is such that attendance is no longer a profit to him, or the nature of his conduct is such that he is a detriment to the school, the parents or guardians will be asked to remove him, or he will be dismissed.

4. The College forbids the use of its name by students in making personal purchases, and hence may not be held responsible for debts contracted by either students or class organizations. Provision is made for the safe keeping of valuables in the Business Office, and therefore the College assumes no responsibility for loss by students of either money or other valuables.

5. Regular attendance at all school appointments is expected of every student. Those who for justifiable reasons find it necessary to miss any school appointment should obtain from the President, in advance, permission to be absent. Unavoidable absences will be excused when approved by parents or Dean and ratified by the Recording Clerk. On the first day of their return to school students should present their excuse blanks to the Recording Clerk for approval and indorsement. Failure to present this excuse blank will bar the student from classes until satisfactory adjustment has been made. For three unexcused absences occurring in any one semester students will be required to pay \$1.00 in cash or to perform five hours of labor without compensation, at the discretion of the President.

6. If the number of absences of a student from any class exceeds fifteen per cent of the total appointments for a semester, the student will forfeit his grade in that class. Students may apply for exemption from this rule in cases of serious illness or for other causes not under the students' control. Class standing will be granted or forfeited according to the merit of the case.

7. Absences the last period before or the first period after regular holidays or week-end vacations will be unexcused absences and will carry double penalty.

8. Any student who desires to carry on an enterprise for the purpose of gain, shall first secure the consent of the President.

9. Students are forbidden to use pass keys in any of the buildings of the institution except when such keys have been issued by the Business Office and proper authority has been delegated to the student. A fine of five dollars will be assessed against any student who without permission is found on a fire escape or roof of any building, or who enters any room or building by window, transom, or by use of pass keys or other improper means.

10. Students are advised against the promiscuous use of cameras and kodaks. Unconventional and questionable pictures do not rightly represent Southern Junior College, and therefore the taking of such pictures constitutes a violation of its principles.

11. Attendance at social gatherings is permitted only upon approval of the President, and those planning such gatherings

should previously confer with him. Requests for all such social functions should be submitted long enough in advance to permit proper consideration. The names of those desiring to participate should be submitted except in cases where general permission is given.

12. All persons are forbidden to cut trees of any kind on College property, or to mutilate trees or shrubbery in any way. Students are warned against carelessness in the use of fire in the timber on the College estate. In all cases where damage is done to institutional property by students they will be held personally responsible if the offending parties are known. If the parties responsible for damage or breakage are not known, and where property damage cannot be assessed against the individual, assessment will be made against the entire student body.

13. No jewelry such as bracelets, rings, or locket may be worn. All extremes in thin waists, length of skirts or sleeves, high heels, and low necks, should be avoided, and in the whole wardrobe health, good taste, modesty, and economy should be considered. A special leaflet setting forth in detail the dress standards of Southern Junior College has been published, and should be carefully studied by prospective students.

14. The Board of Managers requires all unmarried students, whose parents or legal guardians do not live in the vicinity of the College, to reside in the dormitories. Failure to comply with these regulations will justify the faculty in declining to receive a student for matriculation and classification. Students who are able to furnish evidence satisfactory to the Board that they are unable to meet the expense of living in the homes will be permitted to make approved arrangements with private families where they may work for their board and room. This plan is, however, not the ideal one, and is therefore not recommended.

15. Those who reside in the College community and who desire to call upon one of the students or teachers residing in the dormitory are requested to confer with the Dean in charge immediately upon entering the building.

16. Attendance is expected at all regular religious services, and students will be required to file each week a record of their attendance at these services.

17. Students are advised not to bring firearms to the College since they may not be used on the College premises, nor are students permitted to have firearms in their possession in the dormitories.

18. Students are advised not to bring automobiles or motorcycles to the College. Experience has demonstrated that in many cases irregularities detrimental to the student's progress have resulted from the use of automobiles while in school. For this reason the College requires that all motor vehicles that are brought to the institution by students shall be used thereafter only with written permission of the President or an officer of the College to whom this responsibility may be delegated. Keys to all motor vehicles must be deposited in the office.

19. Any regulation adopted during the year and announced to the students will have the same force as though printed in this catalogue.

THE COLLEGE HOMES

Special care is taken to make the home life not only attractive, but efficient in the cultivation of those habits of life and graces of character which distinguish the refined Christian man or woman. Teachers and students share one family life with common aims and interests. The regulations are reasonable, and are adapted to secure rest, freedom, and the happiness incident to ideal family life. The following regulations apply specifically to those residing in the College homes:

1. Study periods should be carefully observed. Quietness must be maintained. Loud talking in the halls or in any of the rooms, visiting and heavy walking in any part of the building distract the industrious student. Students are not to leave their own rooms during these hours except in cases of necessity and then only by permission of the person in charge.

2. Absence from the dormitory after evening worship without permission is considered a serious violation of the regulations of the College.

3. Students are expected to care for their own rooms.

4. Attendance at all regular religious services is expected. If a student is ill, or for some other good reason cannot attend these meetings, he should obtain from the Dean in charge permission to be absent, and he will then be expected to remain quietly in his own room.

5. Students resident in the College homes are not to stain or varnish the woodwork in their rooms. Requests for service of this kind should be lodged by the students at the Business Office.

6. Students are not permitted to cook food in their rooms, and therefore such appliances as chafing dishes, alcohol and electric stoves, and other heating appliances are not permitted in the College homes.

7. All necessary dental work should be cared for by the student before entering the College, since serious interference in school work results from periodic appointments with the dentist during the school term.

8. Students are not permitted to carry dishes or kitchen utensils to their rooms without the permission of the matron.

9. Permission to make business trips to Ooltewah and permission to accept invitations to private homes in the vicinity of the College must be obtained by the student from the Dean in charge of the dormitory in which the student resides.

10. Students who desire to make business trips to Chattanooga must submit a written request to the President, which has the approval of the Dean and also of the superintendent of the industrial department in which the student is employed. Requests for business trips to Chattanooga will be granted not more frequently than once in six weeks except in case of emergency.

The College provides bus service to Chattanooga, and all students who plan to make business trips to the city are expected to use this service. A charge of 75 cents is made for the round trip.

11. Except in cases of emergency students are permitted to go to Ooltewah not more frequently than once each week.

12. Parents are urged not to make frequent requests for their children to come home or visit friends, since such absences seriously interfere with the student's class work. In all cases where parents desire their children to come home, a written request on a form provided by the College must be addressed to the President direct, and should not be enclosed in a letter to the student. Permission for leave of absence will be granted not more frequently than once in six weeks except in cases of emergency.

Absences from classes occurring while the student is on leave of absence will be considered unexcused except in cases of serious illness.

13. Parents are requested not to send food to their children, unless it be fruit. The cafeteria serves regular meals each day, and is presided over by a competent dietitian. The College cannot be responsible for the health of students who eat irregularly and without regard to dietary principles.

14. Students are requested not to bring radio sets and phonographs to the College.

Entertainment of Guests

The College welcomes the parents of students enrolled in school, to visit the institution frequently. No charge is made for rooms occupied by visitors for two or three days. Those staying for a week or more will be charged one dollar a day.

EXPENSES

UNIT COST PLAN

The Unit Cost Plan was adopted by the Board of Trustees of the College for the school year, 1934-1935, to cover the educational costs of students.

The Unit Cost Plan was first suggested by a report published by the United States Bureau of Education based upon a study of the receipts of privately endowed institutions of higher learning for the year 1923-1924. At that time a little more than one-half of the current expenses of endowed educational institutions came from students; one-fourth from the interest on endowment, and another one-fourth from gifts and other sources; in other words, the students paid less than one-half the cost of educating them. Under the Unit Cost Plan students who are financially able to pay the cost of their education will be expected to do so, while those whose financial circumstances make it impossible to pay the full amount will receive the benefits of the operating subsidy of the College. The plan in brief is as follows:—

1. It budgets the College on an adequate but not an extravagant financial basis.
2. It fixes the cost of board, room, and tuition of the individual student as one unit cost of the total.
3. It divides the annual operating expenses of the College by the estimated student enrollment, with proper allowance for those registered for less than a full program, thus establishing the unit cost for educating each student.
4. It makes available the income of the present subsidy for reducing the cost of tuition to desirable students who can show that they can not pay the full rates.

ENTRANCE DEPOSIT

Each student who resides in the College dormitories will be required to pay an entrance deposit of \$50.00. This deposit will be held as a reserve to apply on the student's expenses the last period he attends school. Resident students in the Elementary Department will pay an entrance deposit of \$10.00, and students in the Preparatory and College Departments, \$20.00.

PERIOD CHARGES

The school year is divided into nine periods of four weeks each. A charge of \$29.50 for boys and \$26.50 for girls each period is made to all students who reside in the dormitories. This charge includes room, laundry, board, and medical fee. The medical fee provides for physical examination at the opening of school, Workmen's Compensation Insurance, and nursing care not to exceed three weeks, but does not include physician's charges.

BOARD

Three meals are served each day in the College cafeteria. As far as possible home life at the table is preserved. Students residing in the dormitories are expected to take their meals in the cafeteria. The charge for board for dormitory students is included in the period charge, and is based on \$4.00 per week for boys and \$3.25 for girls. This charge permits students to include in their menu an unlimited choice of such foods as are produced by the College farm and garden; other foods and desserts will be supplied on a cash basis.

TUITION

The tuition charge is determined on the Unit Cost Plan, described more fully on page 25, adopted in recent years by some of the leading educational institutions. This plan divides the operating budget of the College by the estimated number of students to be accepted.

The plan fixes the unit cost of each student and eliminates those fees which are common to all courses. The charges thus determined are as follows:

EXPENSES

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College Department

Full year's program of 32 semester hours	\$528.00
Three-quarter program of 24 semester hours ..	396.00
Half program of 16 semester hours	264.00
The above charges are based on a cost for each	
semester hour of	16.50

These charges are payable in nine payments, the entrance deposit being reserved to apply on the final or ninth payment.

Academic Department

Full year's program as listed in catalogue	\$480.00
Three-quarter program—3 units	360.00
Half program—2 units	240.00
The above charges are based on a unit cost of ..	
120.00	
These charges are payable in nine payments, the entrance	
deposit being reserved to apply on the final or ninth payment.	

Tuition in the Elementary School

In the elementary school the following charges include medical examination, library, manual training, lecture course fees, and tuition for the school year:

First Grade	\$30.00
Second Grade	30.00
Third Grade	30.00
Fourth Grade	34.50
Fifth Grade	41.00
Sixth Grade	50.00
Seventh Grade	61.00
Eighth Grade	70.00

These charges are payable in nine payments.

The College will not employ elementary school pupils. Tuition Certificates will not be accepted in payment of these tuition charges.

Fees Charged in College Department Each Semester

Chemistry	30.00
Manual Arts	6.00
Printing	15.00
Physiology	15.00
Zoology	24.00
Normal Sewing	7.50
College Physics	18.00
Clothing and Textiles	6.00
Food and Dietetics	15.00
Typewriting Practice, per semester, 1 hr. a day	9.00
Typewriting Practice, per semester, 2 hrs. a day	15.00

STUDENT AID

Financial assistance to worthy students is made available as follows:

1. **Scholarships:** Scholarships will be granted to worthy students who are unable to meet the tuition charges, in proportion to the individual student's need. Those who wish this assistance should write to the registrar for a blank on which to make application.

2. **Tuition Certificates:** A tuition certificate will be given each month to those students who are employed by the College or in affiliated industries where the rate of compensation is less than forty-five cents per hour.

a. The tuition certificate granted will have value according to the number of hours of labor the student has performed during the month, multiplied by the difference between the maximum rate of the department and forty-five cents per hour.

b. Tuition certificates will be accepted in payment of tuition and class fees, and only to the value of two-thirds of the total tuition and fee expense of the student. The other one-third must be paid in cash or by labor credit.

PAYMENT OF ACCOUNTS

Statements, each of which will present the charges for one four-week period, are sent out the first of each month beginning October 1, 1934. Students are then allowed fifteen days in which to make satisfactory settlement of their accounts. Failure to make prompt settlement within the period specified may terminate the student's connection with the school.

The College has made its charges as low as will permit educational efficiency. It must, therefore, expect prompt payment of all outstanding accounts; and to encourage prompt payment, a discount of ten per cent will be allowed on that part of each period's school expenses (board, room, laundry, and tuition) which has not been paid by labor credit. All accounts that remain unpaid thirty days after statement is presented will bear six per cent per annum interest. Students will be permitted to write mid-year or final examinations only when their accounts are settled, or satisfactory arrangements have been made with the Finance Committee. Grade transcripts and diplomas will be issued only to students whose accounts are paid in full.

TRANSPORTATION

Free transportation to and from Ooltewah will be provided the first three days of each semester and the last three days of the school term. At intermediate times a charge of 50 cents will be made.

GENERAL FEES

Change of Program.....	1.00
Entrance and Special Examinations.....	1.00
Key Deposit.....	1.00
Diploma.....	3.50
Tool Checks.....	.50
Chorus, Band or Orchestra per semester.....	3.50

SCHOLARSHIPS

Through the courtesy of the Southern Publishing Association the following scholarship is made available to prospective students:

(a) The student is required to put in 500 canvassing hours during the summer months and deliver at retail prices \$750 worth of the publications of the Association.

(b) When the \$750 is paid to the Book and Bible House, a credit of \$400 will be transferred to the College, and in addition the student will receive from the Publishing House a cash bonus of \$75.

A student who earns his scholarship in this way will be given in addition, scholarship aid sufficient to cover tuition for a full college or college preparatory program.

This plan will not only meet all the regular school expenses of the student, but provides also the cash necessary for clothing and incidental expenses.

A proportionate part of the scholarship will be applied each month on the student's expenses, and if there is a balance unpaid the student will be expected to settle the account month by month.

TUITION SCHOLARSHIPS

Each year the College awards several \$50 cash scholarships to be applied on tuition. These scholarships are awarded on the basis of scholarship, character, personality, and promise of leadership. Details may be had by writing the College. Announcement is made at the annual convocation of the students to whom such scholarships have been awarded.

CHARGES FOR MUSIC

Students who enroll for music are expected to continue taking lessons for at least a half-year.

College Preparatory students are charged at the rate of one academic unit for each lesson taken per week. College students will be charged on the basis of four semester hours. The use of a piano for practice is included in this charge.

No refund on lessons will be given to students who drop their work during a semester, except in cases of illness or withdrawal from the College. The music teacher sometimes finds that the hour set aside for a lesson is lost because the pupil fails to appear. For this reason the student will be expected to take the lesson at the hour assigned. In no case will lessons which are lost on account of the student's absence be made up.

DISCOUNTS

No reduction from charges will be made for absence of a few weeks during any part of the year, unless in the judgment of the Treasurer such absence is absolutely necessary.

All charges will be made out for even weeks, so that a fraction of a week is counted as a week.

In case of illness the actual cost of providing a physician, and a small sum for the tray service of meals sent to student-rooms, will be charged to the student's account.

A discount of 10 per cent will be given for prompt payment of board, room, laundry and tuition.

A discount of 5 per cent will be given on the tuition and room rent of a student when paid in advance for the year. If there are two students from the same family, a discount of 7 per cent is allowed on tuition and rent, if paid in advance for the year. If the expenses of three students who are not dependent upon the College to supply work in excess of 50 per cent of the monthly charge are met by one individual, a discount on tuition and room rent of 10 per cent will be allowed for the prompt monthly settlement of account. An additional 5 per cent will be given for each additional student up to a maximum of 25 per cent. This discount will be given only when the payment of the account is received on or before the settlement date. No discount will be allowed for payment made by post-dated checks.

LABOR

Many letters are received from prospective students asking for work sufficient to pay all their expenses. Since the work of the school is performed by students, we are glad to give to those who prove themselves willing and capable, all the work that they can well undertake without neglecting their class work. Only those students who have proven themselves to the management in previous years' attendance will be allowed to attempt to work their entire way through school, and then only on a restricted class program.

Students who apply for admission to the College with the intention of obtaining employment by which to accumulate a labor credit with which to meet school expenses will be required to pay an entrance deposit of twenty-five dollars. This deposit cannot be withdrawn but must be applied on school expenses. Students should not plan to register for a semester's class work until they have accumulated a credit of at least one hundred dollars.

No cash may be drawn from the Business Office on accounts. Parents may deposit money in the Business Office, where it will be kept in the safe to be drawn on by the students for personal expenses.

Students who are working their entire way through school and who have a credit balance may draw ten per cent of their earnings in cash for incidental expenses, and may authorize the payment of an additional ten per cent to the church treasurer for tithe if they so desire.

A student who has a credit balance, as the result of labor, at the time of graduation or departure from the College, may transfer this credit to a member of his immediate family, but may not draw more than ten per cent in cash.

All purchases at the College Store should be paid for in cash. When exceptions to this rule are made, a carrying charge of 10 per cent will be added to the account.

Believing that work is of practical value and conducive to health and study, the school requires each student to perform six hours of work per week. There is no work required for which the student is not paid. The following regulations will apply to students in industrial work:

1. Students must refrain from conversation that hinders their faithful performance of the work in the shortest time consistent with thoroughness.

2. Any student who finds it necessary to be absent from assigned labor, must find a substitute to perform his work, and then arrange with the department head for the substitution. In case of sudden illness, the student should notify the department superintendent. No work may be reassigned to another student.

3. No student should come depending on working a major part of his expenses without definite arrangement with the management, as the school makes no guarantee of furnishing work beyond the six hours per week required of each student. The rate paid for student labor varies somewhat according to the character of the work and the efficiency of the student. As far as possible students are employed on a piecework basis.

4. Those who register for full class work will be permitted to work not more than 20 hours per week, and those registering for three-fourths class work will be limited to 30 hours per week. In no case will a student be paid for additional hours of work except upon approval of the faculty.

COURSE OF STUDY REGULATIONS

1. Students are expected to make themselves familiar with all regulations regarding the course of study.

2. Four units in grades 9 and 10, and four and one-half units in grades 11 and 12 of the College Preparatory department or thirty-two semester hours in the College departments constitute a full year's work. Requests for more than full work may be made to the Scholarship Committee; but not more than five units in the College Preparatory department, or thirty-six semester hours in the College department will be granted to any student in an academic year of thirty-six weeks, nor will permission to carry extra work be granted to any student who has not maintained a B average in scholarship the preceding semester.

3. Students entering the College for the first time should request the principals of schools previously attended to send a transcript of all grades direct to the Registrar of Southern Junior College before date of registration.

4. Students who cannot show official credits from accredited schools or colleges upon entering the College will be admitted as special students, but will not be eligible to graduation except by examination in those subjects for which they cannot furnish official credits.

5. No individual connected with the College shall receive private lessons or engage in teaching except by permission of the President.

6. Examinations for the removal of delayed credit grades received the first semester will be held in February and at the beginning of the next College year; for delayed credit grades received in the second semester, examinations will be held at the beginning of the next College year and the following February. Delayed credit grades may not be removed by examinations at any other time.

A student who redeems a delayed credit grade will receive a grade of "D" only, except when for special reason the faculty shall vote otherwise, upon the application of the student.

7. No student shall enter or drop any class without presenting to the instructor of that class a permit from the Registrar. This permit should be countersigned by the instructor and filed by the student in the Business Office.

8. Reports of scholarship and deportment are made in duplicate to parents and students at the close of each school period. The grades obtained by a student at the close of each semester are permanently recorded for future reference.

9. No diplomas or grade transcripts will be issued until financial obligations have been settled or satisfactorily arranged. Students will not be permitted to write mid-year or final examinations who have not made satisfactory financial arrangements in the Business Office for the payment of their accounts.

10. Upon the completion of a course, a complete statement of a student's grades is issued without charge. If additional copies of the transcript are requested, there will be a charge of one dollar for each transcript issued.

11. A "unit" is defined to be the amount of credit granted for one subject satisfactorily pursued during a year of thirty-six weeks, through forty-five minute recitation periods, five days a week; or the equivalent.

12. A "semester-hour" represents the credit granted when a subject is successfully pursued through a semester of eighteen weeks with one sixty-minute hour of recitation per week.

13. After the first two weeks, any request for a change in the student's program will be referred to the Scholarship Committee. A fee of one dollar must accompany requests for change of program. The fee is refunded if the request is denied.

14. Correspondence work with other schools may not be carried on while in residence except by special permission.

15. The following system of marking is used: A, Superior, 94-100; B, Above Average, 88-93; C, Average, 81-87; D, Below Average, 75-80; E, Delayed Credit; F, Failure; W, Honorable Withdrawal.

16. A student whose work is reported unsatisfactory in two or more classes in any school period will not be permitted to remain in school unless a satisfactory explanation can be given such as serious illness, etc. In such cases the student may be reclassified.

17. The extent to which students may participate in extra-curricular activities is subject to definite regulation in order to encourage students in maintaining satisfactory standards of scholarship. The details may be obtained by applying to the Registrar.

18. Students who enter the College late will not be permitted to register for full work, but their program of studies will be arranged according to the ability of the student as revealed by his past scholastic record.

19. Students who register for first year College courses will be required to take an examination in the fundamentals of English at the time of registration. Those who show themselves to be deficient will be required to take the course in Introductory English, for which no credit is given.

REQUIREMENTS FOR GRADUATION

1. Credit toward graduation will not be given for partially completed courses.

2. Transcripts for all work completed in other schools must be on file before a student is checked for graduation.

3. The minimum requirement for graduation from the College Preparatory course is sixteen units, part of which is prescribed, and part of which is freely elective. Details of the courses offered may be found under the Summary of Courses. The minimum requirement for graduation from Junior College courses is sixty-four semester hours.

4. Students graduating from any course must meet the standard prescribed by the Faculty in spelling, penmanship, and grammar.

5. No credit toward graduation is given for less than two years in either an ancient or a modern language.

6. Honor credits equal to the number of hours or units of work covered will be required for graduation from any course. These honor credits are granted as follows: For a grade of A, three honor credits; for a grade of B, two honor credits; for a grade of C, one honor credit; grades below C, no honor credits. Hence students in both College and Preparatory departments must maintain an average of C or better in order to be eligible for graduation.

7. Students whose record at the time of graduation shows an average grade of B or better will be granted Honors diplomas.

8. No College student will be admitted to the senior class who lacks more than 24 honor credits, or who will, upon the completion of the classes for which he is then registered, lack more than eight hours of completing the course from which he is being graduated.

9. No student will be admitted to the junior class who will, upon completion of the classes for which he is then registered, lack more than five units or thirty-six hours of completing the course from which he wishes to be graduated.

10. Summer school graduation is limited to students completing College courses. Such graduates must complete their work in the summer school following their graduation, and must be short only such courses as are offered in the summer school.

The summer school graduate may participate in all class functions, but is not eligible to election as class president.

11. No student will be granted a diploma who has not spent the year preceding graduation in attendance at Southern Junior College, and who has not earned three units of credit while in residence.

COLLEGE ENTRANCE REQUIREMENTS

Students who apply for admission to any junior college course must have met the college preparatory requirements as outlined in this catalogue, or must hold a high school diploma from an accredited secondary school and must present in official transcript the following specific courses as a part of the sixteen required units:

- English, 3 units
- Mathematics, 2 units
- Social Science, 2 units
- Science, 1 unit
- Vocational Education, 1 unit
- Language, 2 units

In addition to these specific requirements there are certain departmental prerequisites the student will be required to meet. Details may be had by applying to the Registrar.

EXTENSION COURSES

Southern Junior College offers no extramural instruction; therefore all work for which credit is given must be completed in residence.

DEPARTMENT OF THEOLOGY and MISSIONS

Harold E. Snide and Frank W. Field

The importance of a knowledge of the Bible as a part of a liberal education need not be emphasized. The College maintains the Department of Theology with a larger objective in view than that of familiarizing the student with the literary masterpieces of the Scriptures. A systematic and intelligent study of the Scriptures is encouraged primarily because of the value of such study upon the development of character, and secondly to give students a vision of their responsibility in Christian service.

Courses 1 and 2

The Teachings of Jesus

A careful study of the teachings of Jesus Christ as given in the four Gospels. Attention will be given to the application of His teachings to the problems of His age and succeeding ones.

Two semesters. Four hours.

Course 3

The Book of Acts

The study of the rise and development of the early Christian church as given in the New Testament Book of Acts.

First semester. Three hours.

Course 4

The Pauline Epistles

A study of the establishment of the Gentile Christian churches by the Apostle Paul and his co-workers. A critical study is made of the founding of these churches, the character of their members, and the questions which disturbed them, etc.

Second semester. Three hours.

DEPARTMENT OF THEOLOGY AND MISSIONS 39

Course 5

The Prophecies of Daniel

"No sublimer study can occupy the mind than the study of books in which He who sees the end from the beginning, looking forward through all the ages, gives through His inspired prophets a description of coming events for the benefit of those whose lot it would be to meet them." Such a study is found in the Prophecies of Daniel. The student is expected to familiarize himself with the general and detailed expressions of this book. Research work establishing the historical setting of the prophetic portions of the book is required.

Not given 1934-1935.

First semester. Three hours.

Course 6

The Revelation

The book of Revelation is analyzed, problems of interpretation are investigated, and the spiritual lessons applicable to all time are suggested.

Second semester. Three hours.

Not given 1934-1935.

Course 7

Pastoral Training I

This course is designed for those who plan definitely to enter the gospel ministry. The organization of the church, a study of accepted evangelistic methods, and a study of a standard text on homiletics are included in this course.

Two semesters. Four hours.

Course 8

Ministerial Field Work I

This course should be taken in conjunction with Pastoral Training I. The student is expected to carry on actual ministerial work under the supervision of the Dean and his assistants. Periodic conference hours will be held for the discussion of methods and practice in evangelistic service. No credit will be given unless the course is pursued through two semesters.

Two semesters. Two hours.

Course 9

Pastoral Training II

A continuation of Course 7 above. A study of the plan and structure of the sermon, the effective organization of material, the art of illustration, and treatment of texts, the minister as a preacher, pastor and administrator.

Two semesters. Four hours.

Course 10**Ministerial Field Work II**

This course should be taken in conjunction with Pastoral Training II. The course consists of the practice of preaching in churches in the vicinity of the College with criticism by the instructor. No credit will be given unless the course is pursued through two semesters. *Two semesters. Two hours.*

Courses 11 and 12**Public Speaking and Reading**

The development of personal power through oral interpretation of masterpieces of literature and through preparation and delivery of short sermons and addresses, correction of mannerisms, development of effective mental, physical, and vocal habits of speaking and reading.

Two semesters. Four hours.

Courses 13 and 14**Bible Worker's Training**

This course is designed for young women who plan to enter the Bible work. Students are prepared to assist in evangelistic campaigns and for private Bible work. Preparation and presentation of Bible readings in class, study of method in both public and private work, preparation of candidates for baptism, and careful outlining of the doctrinal truths of the Scriptures.

Two semesters. Six hours.

For other courses offered students in Theology see the outline of courses under the Departments of English, Languages, History, and Science.

DEPARTMENT OF HISTORY

J. Cecil Haussler

"Let history be considered from the divine point of view. Such study will give broad, comprehensive views of life. It will help the youth to understand something of its relations and dependencies, how wonderfully we are bound together in the great brotherhood of society and nations." —"Education," p. 238.

Courses 1 and 2

Survey of European History

A general survey of the history of Europe from the Roman Empire to Modern Times with major attention to the social, cultural, economic and religious interests and movements. The Decline and Fall of Rome, the rise of the Papacy, The Holy Roman Empire, the Crusades, the development of Western European nations, the Reformation, the French Revolution, and the World War with its results will be studied.

Not given 1934-1935.

Two semesters. Six hours.

Courses 3 and 4

Survey of Ancient History

In these courses a study is made of the historical background of the Old Testament in the light of the results of recent research and excavations in the valleys of the Nile, Euphrates, and Tigris rivers, which throw new light on historical hypotheses and confirm the Scriptural record. A careful study is also made of the history of Greece and Rome from the early beginnings of these kingdoms to the beginning of the Christian era.

Two semesters. Six hours.

Course 5

Constitutional History

This course traces the building with English and colonial elements of the basic principles of American government, the framing and adoption of the Federal Constitution, and its later development. Fundamental constitutional rights are considered. Not given 1934-1935.

First semester. Three hours.

DEPARTMENT OF ENGLISH

Elizabeth Tollmann

The value of a thorough training in the use of the English language cannot be over-emphasized. The aim in all courses will be to master the art of expression both in speaking and in writing. Since, to a large degree, "language is caught rather than taught," there will be a sustained effort toward the maintenance of high standards in oral English. Accuracy of pronunciation, correctness of construction, and purity of diction are the qualities that will be sought.

Introductory English. All students entering first-year college courses will be required to take an entrance examination in the fundamentals of English grammar and composition. Those who fail to pass the examination must take the course in Introductory English. No credit is given, but the regular charge for tuition will be made.

One semester. Three hours class recitation.

Courses 1 and 2

College Rhetoric

Prerequisite: Three years of high school English. This course will be devoted to a study of the organization of materials and the modes of paragraph development, followed by special work in description, narration, exposition, and argumentation. Collateral reading with reports will be required.

Two semesters. Six hours.

Courses 3 and 4

Advanced Composition

Prerequisite: College Rhetoric. The structure and art of advanced writing, the preparation of manuscript for the press, and proof reading will be studied in this course. Collateral reading to acquaint the students with the style of the best writers will be required.

Two semesters. Four hours.

Courses 5 and 6**Survey of English Literature**

A study of the types and masterpieces of English literature and the historical background which produced them. An evaluation is made of the great literary productions in the light of Christian ideals.

Given on demand.

Two semesters. Six hours.

Courses 7 and 8**Library Science**

A practical course in the use, classification and management of school libraries. One recitation and four hours laboratory. Enrollment limited.

Two semesters. Four hours.

DEPARTMENT OF LANGUAGES

Pearl L. Hall and Frank W. Field

Two great aims of a modern language course are to give an appreciation of the civilization of the country whose language is studied and to cultivate the ability to speak and understand that language. For the latter reason, oral work is stressed from the beginning in the courses here offered.

Courses 1 and 2

Spanish I

Fundamentals of grammar, pronunciation, composition, and reading of easy Spanish prose constitute the work of the first year.

Two semesters. Eight hours.

Courses 3 and 4

Spanish II

This course consists of a thorough review of grammar and the principles of pronunciation, together with the reading of standard Spanish authors and selections from Spanish periodicals. It is intended to develop additional freedom in the use of conversational Spanish.

Two semesters. Six hours.

Courses 5 and 6

French I

The foundation principles of easy French reading, grammar, and pronunciation, including a knowledge of phonetics, are offered in this course.

Two semesters. Eight hours.

Courses 7 and 8

French II

In this course a thorough grammar review will be given, combined with the reading of selected French works and selections from French periodicals. Special emphasis will be placed upon oral work, and some translation and original compositions, both oral and written, will be required.

Not given 1934-1935.

Two semesters. Six hours.

Courses 9 and 10**Greek I**

A thorough study of the essentials of grammar, pronunciation, acquisition of a vocabulary, drill on common irregular verbs, and exercises in translation.

Two semesters. Eight hours.

Courses 11 and 12**Greek II**

A review of grammar and syntax. Especial emphasis is placed on the mastery of the inflection, tense, and mood force of the verb. The first epistle of John is read; also selections from the Gospels, the Acts of the Apostles, and the Epistles of Paul.

Two semesters. Six hours.

DEPARTMENT OF PHYSICS and MATHEMATICS

Robert W. Woods

A working knowledge of mathematical principles is essential to every individual for the successful conduct of the necessary activities of life. Moreover, the mental discipline provided through necessarily meeting standards of clearness, precision, and accuracy of thought, power of organization, and logical habits of reasoning, is invaluable.

Course 1

College Algebra

The algebraic number system. The notions of variable and function, and their geometrical representation. Variation. Equations of the first degree, and determinants. Quadratic equations, equations of higher degree, and elements of theory of equations. Fractional and negative exponents, exponentials, and logarithms. Mathematical induction, the binomial theorem, progressions, permutations, and combinations.

First semester. Three hours.

Course 2

Plane Trigonometry

Trigonometric functions. Solution of right and of oblique triangles by natural functions and by logarithms. Applications to surveying, physics, astronomy, including simple harmonic motion and wave motion. Graphic and analytic treatment of trigonometric functions. Inverse and exponential functions, and trigonometric equations.

Second semester. Three hours.

Course 3

Plane and Solid Analytic Geometry

Rectangular, oblique, and polar co-ordinates in the plane. The relation between a curve and its equation. The algebra of a variable pair of numbers and the geometry of a moving point. Specific applications to the properties of straight lines, circles, conic sections, and certain other plane curves. Given on demand.

Two semesters. Six hours.

DEPARTMENT OF PHYSICS & MATHEMATICS 47

Courses 4 and 5

Calculus

Pre-requisite: College Algebra and Trigonometry, or Analytic Geometry.

Infinitesimals, differentials, ante-differentials, differentiation, ordinary functions, geometrical and physical applications, successive integration, and special topics relating to curves, also infinite series, Taylor's Theorem, hyperbolic functions, and indeterminate forms.

Given on demand.

Two semesters. Six hours.

Courses 6 and 7

College Physics

Prerequisite: Trigonometry. This course is an advanced study of the mechanics of solids, liquids and gases, properties of matter and its internal forces, wave motion and sound, heat, magnetism, electrostatics, electric currents, radio-activity, and light. The student is required to solve a large number of problems. Laboratory requirement, 4 hours per week.

Two semesters. Eight hours.

DEPARTMENT OF CHEMISTRY and BIOLOGY

Henry J. Klooster

The purpose of these studies is to encourage the student to observe the actual operation of natural law, and to explain scientifically any facts which confront him in everyday life. Thus the student may become a lover and interpreter of nature and come to see at last that nature is but a "thought of God."

Course 1

General Chemistry

A study of non-metallic elements and their compounds, fundamental laws, and principles, formulas, equations, calculations, classroom demonstrations of typical reactions and laboratory methods. Three hours attendance. Four hours laboratory. *First semester. Four hours.*

Course 2

General Chemistry

A continuation of Course 1 dealing with the metals and their compounds. Introduction to atomic structure, chemical equilibrium, modern theory of solutions, organic compounds, six weeks devoted to qualitative analysis. Three hours attendance. Four hours laboratory. *Second semester. Four hours.*

Course 3

Analytical Chemistry

This is a course in qualitative analysis dealing with the chemistry of analytical reactions. Analysis of both metal and non-metal radicals; amalgams; alloys; mixtures and commercial products. Two hours attendance. Seven to ten hours laboratory. Not given 1934-1935. *First semester. Four hours.*

Courses 4 and 5

Organic Chemistry

A survey of the compounds of carbon, including the aliphatic and the aromatic series. Organic laboratory technique, including typical synthesis and reactions. Introduction to organic analysis. Two hours attendance. Seven to ten hours laboratory. *Two semesters. Six hours.*

Course 6

Invertebrate Zoology

This course is designed for those who desire a course in anatomy as a foundation for a better understanding of physiology. A thorough study of a number of invertebrate types will be completed. Three hours attendance. Four hours laboratory.
First semester. Four hours.

Course 7

Vertebrate Zoology

This is essentially a course in comparative anatomy of vertebrates. Considerable collateral reading will be required. Introduction to heredity and genetics. Critical analysis of the theory of evolution. Three hours attendance. Four hours laboratory.
Second semester. Four hours.

Course 8

Physiology

A study of the physiology of the muscles, nerves, digestion and nutrition. The hygiene of the human body and its wonderful adaptation of means to ends, the harmonious action and dependence of the various organs. Two hours attendance. Four hours laboratory.
First semester. Three hours.

Course 9

Physiology

The physiology of the blood, lymph, circulation, respiration, ductless glands and special senses. Two hours attendance. Four hours laboratory.
Second semester. Three hours.

Courses 10 and 11

Bacteriology

Lecture and laboratory instruction in the fundamental principles of bacteriology and their applications to industry and hygiene. Required in pre-nurse's course and recommended as an elective for premedical and general science students. One lecture and three hours of laboratory work per week.
Two semesters. Four hours.

DEPARTMENT OF EDUCATION

"To the teacher is committed the most important work, a work which he should not enter without careful and thorough preparation."

All teaching should stand for complete development, and the department will have as its aim for both teachers and pupils, "the harmonious development of the physical, the mental, and the spiritual powers."

All students expecting to do practice teaching in this department will be required to take a review course in the common branches, or by examination show proficiency in these subjects.

As a prerequisite to the vocational methods classes, the young women should have had household economics; the young men should have had manual training.

At the time of registration and admission to the Normal course, students will be required to take standard examinations in arithmetic, grammar, geography, physiology, United States history, and Bible as regularly prescribed for Grade VIII. Students who show by these examinations that they are deficient in these fundamental subjects will be required to take courses 18 and 19 without credit.

Course 1

Principles of Education

Under this subject are studied such topics as the following: aim of education, principles of true Christian education, the Bible as an educator, and character building.

Texts: White, "Education," "Counsels to Teachers," and "Fundamentals of Education." *First semester. Three hours.*

Course 2

General Psychology

This course will be devoted to a general view of the mental processes and their development, including such topics as the nervous system and its functions, responses, instincts and emotions, memory, imagination, personality.

Second semester. Three hours.

Course 3**Technique of Instruction**

A study of the principles of method and the various types of class room exercises. Students will be given an opportunity to observe the application of these principles in the Demonstration School.

First semester. Two hours.

Course 4**School Organization and Management**

A study of the organization of the church school as a unit in the denominational educational system, and its control in the light of the aims of education. Such topics as the following will be considered: Plan of organization; supervision; reporting; the teacher; grading and promotion; daily program; study period; discipline.

First semester. Three hours.

Course 5**Teaching of Bible**

A study of successful methods of presenting the Bible subjects in grades one to eight.

First semester. Two hours.

Course 6**Teaching of Reading**

This course give a brief survey of the psychology and pedagogy of reading in the elementary school, including such topics as evaluation of methods and materials of reading; phonics; mechanical aids; motivation; individual differences.

First semester. Three hours.

Course 7**Nature**

This course brings the student in touch with the nature materials of his immediate environment and considers methods of making such materials a vital influence in the life of the child.

Second semester. Two hours.

Course 8**Observation and Teaching I and II**

These courses afford the student an opportunity to observe the work of the teachers connected with the Demonstration School, and to participate in teaching under the direction of experienced supervisors. Carefully prepared plans will be required for each lesson taught.

No credit will be given unless the student completes the entire course extending through the second semester of each of the two years of the Normal course.

Second semester. Three hours.

Course 9**Art**

A course designed to aid the teacher in presenting art work in the grades. Topics: Free-hand pencil drawing; crayola work; cardboard construction; clay modeling; water colors; perspective; design; picture study; blackboard sketching.

Two semesters. Two hours.

Course 10**Psychology of Childhood**

In this course the physical and mental development of the child is studied with special reference to the principles of teaching involved. Particular attention is given to the general laws of growth, inherited and acquired tendencies, influence of nutrition on mental and physical growth, characteristics at different stages of development, exceptional children.

First semester. Three hours.

Course 11**Health Education and School Hygiene**

A survey of the materials and methods of health teaching in the grades with special emphasis on the establishing of health habits by teachers and pupils. Also a study of the factors essential to conserving and promoting the health of the school child. Such topics as the following will be considered: Location of school building, lighting, heating, ventilation, school grounds, mental hygiene.

Second semester. Three hours.

Course 12**Teaching of Music**

A course designed to prepare teachers to give instruction in music in the elementary grades. Consideration will be given to such topics as the child voice, rote songs, sight reading, treatment of monotonies, music appreciation.

Second semester. Two hours.

Course 13**Teaching of English in the Grades**

A study of the development of desirable attitudes and correct habits of oral and written language, including the teaching of the elements of grammar.

First semester. Two hours.

Course 14**Teaching of History and Civics**

A course dealing with the presentation of the social studies in all grades of the elementary school.

Topics: Present aims in teaching social studies, materials and methods for primary grades; Junior M. V. work and community civics; library equipment, use of textbooks; teaching pupils to study; correlation with geography; special methods for seventh and eighth grades. *Second semester. Two hours.*

Course 15**Teaching of Arithmetic**

This course deals with the aims, content, and methods of arithmetic teaching in the grades. Special attention will be given to such topics as the teaching of the fundamental operations in the primary grades, fractions, percentage and its applications, drill methods, problem solving, problem material, diagnosis of difficulties in arithmetic, remedial instruction, testing arithmetic. *First semester. Two hours.*

Course 16**Teaching of Geography**

A course devoted to the study of classroom procedure and materials to be used in teaching geography in the grades.

Topics: home geography, elementary field work; use of maps, graphs, and library materials; selection of subject matter; illustrative materials; present-day types of geography teaching. *Second semester. Two hours.*

Course 17 A**Teaching of Sewing**

This course deals with the materials and methods of teaching sewing in grades five to eight covering such work as the stitches and their application in simple models, planning, cutting, and making of garments, use and care of the sewing machine, study of common textiles. *First semester. Two hours.*

Course 17 B**Teaching of Cooking**

A course dealing with the various methods of teaching cooking in grades seven and eight. *First semester. Two hours.*

Course 17 C**Teaching of Woodwork**

This course presents the materials and methods of woodwork instruction in grades five to eight

First semester. Two hours.

Courses 18 and 19**Reviews in Fundamental Subjects**

These courses are required of all prospective teachers who fail by examination to show proficiency in the subjects taught in the elementary grades. They are also open to mature students pursuing other courses but who desire to strengthen their foundation work in any or all of these subjects.

Subjects: Arithmetic; grammar; geography; physiology;
U. S. History; Bible.

Two semesters. No credit.

DEPARTMENT OF MUSIC

D. Robert Edwards and Mildred Ruffin West

The importance of music as a part of a liberal education can hardly be over-emphasized. Whether it be considered from a social, educational, commercial, or religious viewpoint its value is clearly apparent. Those who engage in the ministry or other branches of Christian service will find it a most valuable asset.

The College offers instruction in Piano, Violin, and Voice. The course of instruction in each of these branches of music is divided into six years: four of which are preparatory, and the remaining two are collegiate. A talented, diligent student may complete this preparatory course in less than four years. Students who enroll in this department will receive credit for previous study, their classification to be determined by examination.

Afternoon student-recitals are given frequently and all students enrolled for music are required to attend. Two public recitals will be given during the year.

Students are advised to begin their musical training early, since one rarely achieves distinction in the field of music who begins his preparation late in life. Diplomas will be granted only to those who complete the required literary work, as well as the courses outlined in music.

Students who desire to do so, may select music as an elective in the College Preparatory course, but not more than two units will be accepted toward graduation. For credit in Music I in the College Preparatory course the student must complete the following:

(a) Applied Music: upon recommendation of the Director of Music, a student may receive credit for Piano, Violin, or Voice. One lesson per week is required of all students receiving credit in Music I.

(b) Music theory, four forty-five minute periods per week for eighteen weeks. Principles of notation; symbols, abbreviations, signs, embellishments; scales, intervals, chords, cadences; measure, tempo, dynamics; forms, styles.

Text: Elson, "Theory of Music."

(c) Harmony, four forty-five minute periods per week for eighteen weeks. Primary and secondary chords and dominant 7th, in fundamental and inverted positions; harmonization of melodies.

Text: "Tone Relations," by Goetschius.

(d) Either Band, Chorus, Glee Club or Orchestra, one period of forty-five minutes per week for thirty-six weeks.

For credit in Music II in the College Preparatory Course the student must complete the following:

(a) Applied Music: Upon recommendation of the Director of Music, a student may receive credit for Piano, Violin or Voice. One lesson per week is required of all students receiving credit in Music II.

(b) Harmony II, four forty-five minute periods per week for eighteen weeks. Secondary 7ths, and their inversions; altered chords, and chromatic harmony; easy modulations.

Text: "Tone Relations," by Goetschius.

(c) Music Appreciation and History, four forty-five minute periods per week for eighteen weeks. The correlation of music with the study of general historical movements, primitive music, folk songs in the middle ages, church music, classic composers, opera, romantic composers, modern music, American music.

Text: "Music History," by Pratt.

(d) Either Band, Chorus, Glee Club or Orchestra, two periods per week for thirty-six weeks.

DIPLOMA COURSES IN MUSIC

Graduation from an accredited high school or its equivalent is required for admission to diploma courses.

High school graduation is assumed to imply sixteen units of high school work, of which fourteen should be in subjects of general educational value and of which two may be in the study of music.

The musical knowledge required for the admission to the diploma courses should consist of the completion of Music I and II, as prescribed above.

It is further understood that students who are able to pass examinations showing that they have completed work beyond that of the entrance requirements may receive advanced standing in the subject or subjects in which they pass examinations; provided that such credits have not already been used to satisfy entrance requirements.

PIANO REQUIREMENTS

A. Requirements for Entrance.

To enter the two-year diploma course in piano the student should be grounded in correct touch and reliable technique. He should play all major and minor scales correctly in moderately rapid tempo, also broken chords in octave position in all keys and should have acquired systematic methods of practice.

He should have studied some of the standard etudes, such as Czerny, Op. 299, Book 1; Heller, Op. 47 and 46 (according to the individual needs of the pupil); Bach, Little Preludes; a few Bach two-part Inventions and compositions corresponding in difficulty to—

Haydn, Sonata No. 11, G Major No. 20 (Schirmer).

Mozart, Sonata C Major No. 3, F Major No. 13 (Schirmer).

Beethoven, Variations on Nel cor Piu, Sonata Op. 49, No. 1.

Schubert, Impromptu, Op. 142, No. 2, etc.

B. End of Second Year.

At the end of the second year the student should have acquired a technique sufficient to play scales and arpeggii in rapid tempo, to play scales in parallel and contrary motion, in thirds and sixths and in various rhythms. He should have acquired some octave technique and should have studied compositions of at least the following grades of difficulty:

Bach, some three-part Inventions.

Bach, at least two preludes and fugues from Well Tempered Clavichord.

Bach, dance forms from French suites and partitas.

Beethoven, sonatas or movements from sonatas such as Op. 2, No. 1; Op. 14, Nos. 1 and 2; Op. 10, Nos. 1 or 2; Op. 26, etc.

Haydn, Sonata E flat, No. 3 (Schirmer), Sonata D Major.

Mozart, Sonatas Nos. 1, F Major, or 16, A Major (Schirmer ed.).

Mendelssohn, Songs Without Words—such as "Spring Song," "Hunting Song," etc.

Liszt, "Liebestraum," transcriptions such as "On Wings of Song," "Du Bist die Ruh."

Schubert, Impromptu B Flat.

Chopin, Polonaise C sharp Minor, Valse E Minor, Nocturne Op. 9, No. 2, Nocturne F Minor, Op. 55, No. 1,

Nocturne B Major, Op. 31, No. 1.

Schumann, Nocturne F Major, Novelette F Major, Fantasiestuecke, "Bird as a Prophet."

Some compositions by standard modern composers of corresponding difficulty.

The student should demonstrate his ability to read at sight accompaniments and compositions of moderate difficulty.

VOICE REQUIREMENTS

A. Entrance Requirements.

To enter the two-year diploma course in voice the student should be able to sing on pitch with correct phrasing and musical intelligence standard songs in good English (the simpler classics are recommended). He should also demonstrate his ability to read a simple song at sight, and a knowledge of the rudiments of music. Some knowledge of piano is urgently recommended.

B. End of Second Year.

At the end of the second year the student should have acquired a knowledge of breath control, principles of enunciation and pronunciation as applied to singing, tone placement, and the essentials of interpretation. He should demonstrate his ability to sing major, minor, and chromatic scales, arpeggii, contrasting exercises for agility and for sustaining tone, and the classic vocal embellishments. He should demonstrate a knowledge of recitative, and the ability to sing one or more of the less exacting arias of opera and oratoria and several standard songs from memory. He should also have acquired knowledge of one language in addition to English.

VIOLIN REQUIREMENTS

A. Entrance Requirements.

To enter the two-year diploma course in violin the student should have an elementary knowledge of the pianoforte.

He should have the ability to perform etudes of the difficulty of the Kreutzer Etudes, Nos. 1 to 32, and works of the difficulty of the Viotti Concerto, No. 23, and the de Beriot concerti, Nos. 7 and 9.

B. End of the Second Year.

At the end of the second year the student should have acquired the ability to perform works of the difficulty of the A Major Concerto of Mozart and Concerto No. 8 of Rode.

The student should also give evidence of his ability to read at sight compositions of moderate difficulty, and should demonstrate sufficient ability in ensemble to take part in the performance of easier string quartets and symphonic works. He should have acquired sufficient pianistic ability to play simple accompaniments.

Analysis

This course is designed as a complement to the preparatory studies in Harmony I and II. An analysis of the harmonic structure of compositions, both classic and modern, acquaints the student with practical applications of the laws of harmony. Form analysis of Homophoric forms and of the Bach Fugues is also included in the course.

Two Semesters. Four hours.

Counterpoint and Composition

A study of counterpoint, both strict and free, completes the study of theory. Simple compositions in this style of writing are attempted, and a representative amount of original work on the part of the student is expected in the field of composition.

Two Semesters. Four hours.

Sight Singing

It is the aim of the drill in this work first to cover the fundamentals such as time, rhythm, pitch, etc., then to take up easy melody and part studies. The class will meet once a week.

One semester. One hour.

Chorus

A chorus will be organized, which will first review briefly the elements of sight singing and then take up some standard cantata. This class is open to all students who have had sight singing, or have a fair knowledge of music.

Two semesters. One hour.

Conducting

The object of this course is to develop the ability to lead in congregational singing. Thorough drill in the rudiments of music and development of rhythm in various forms. Applied work in beating time to the movements of different signatures,

including hymns and simple chorals. Methods for inspiring congregational singing, and the organization of choirs. The class meets one hour each week. *Two semesters. One hour.*

Orchestra

Each year an orchestra is organized, and has proved to be an increasingly important factor in the musical activities of the College. This organization provides a splendid opportunity for students who desire to obtain a practical experience in public playing. The orchestra is under the leadership of an experienced director, and recitals are given at periodic intervals during the school year. *Two semesters. One hour.*

Band

The College band is traditionally a men's organization. Recitals and stirring selections as special features of social programs make up the offerings of this organization. An experienced bandmaster is in charge, giving instruction on all instruments and in ensemble playing. *Two semesters. One hour.*

DEPARTMENT OF VOCATIONAL EDUCATION

Don C. Ludington and Ellen P. Anderson

It is a fundamental policy of the College that its students shall not only be thoroughly trained in the literary and scientific branches of study, but that they shall also be encouraged to acquire proficiency in some trade. With this object in view the College has organized its industries to employ student help and offers formal instruction in a limited number of vocational occupations. For those who may not be able to enroll in a formal course for instruction in some vocational study, and to encourage all students to take a vital interest in discharging efficiently their responsibilities in the industrial departments, a non-credit vocational curriculum has been developed. The student will be assigned readings in various texts and will be expected to report for conference once each week with the superintendent of the industrial department to which he has been assigned. Periodic assignment of themes on selected topics will be made. While students are not obligated to carry these studies, yet as an encouragement to those students who show a definite interest in their work and increased efficiency resulting from such study, an increased rate of compensation will be paid for the work performed in the various industrial departments.

PRINTING

Printing I

The first year of printing is devoted to a study of general principles based on a standard text book. Type calculation, proof reading, use and care of mitering machines, trimmers, and lead cutters. The laboratory work will consist entirely of straight hand and job composition. It is expected that the student will develop speed and accuracy in composition work.

Two semesters. One unit. Six hours.

Printing II

Composition of advertising, advanced job composition;

a careful study of the care and operation of the platen press, locking up forms, imposition. It is expected that the student will develop a satisfactory degree of speed and accuracy in platen press work. Not given 1934-1935.

Two semesters. One unit. Six hours.

Printing III

The third year of printing will be devoted to a study of estimating costs, figuring overhead expense, depreciation, and the theory and practice of cylinder press work. The student will spend practically all of his laboratory time on the various phases of cylinder press work.

Given on demand.

Two semesters. Six hours.

Printing IV

The final year of printing is devoted to study and practice in the operation of the monotype. The student is expected to develop an acceptable degree of proficiency and skill in the operation of the monotype on a variety of types of composition. Not given 1934-1935.

Two semesters. Six hours.

AGRICULTURE

Agriculture I

This course includes recitations, lectures, supervised study and general laboratory and field work. The subject matter of the first unit in agriculture includes plant production, and animal husbandry. Seed testing and stock judging will be emphasized. Notebooks must be kept, reporting in full all laboratory and field work. Five double recitation periods a week.

Two semesters. One unit.

Agriculture II

The subject matter of this course includes horticulture, poultry, dairying and farm management. This course affords practice in pruning, spraying, and milk testing. Laboratory and field work as for Agriculture I.

Two semesters. One unit.

MANUAL TRAINING

These courses correlate mechanical drawing and woodwork. During the first twelve weeks the work consists of drawings in projections, sections, and development, and working drawings. The remainder of the first semester and all of the second semester will be devoted to woodwork.

The courses are definitely prescribed, and students are not permitted to make any projects which are not specified in the course, or upon which the approval of the instructor has not been received. The use of power driven machinery, other than lathes, is restricted to students of the second year.

Manual Training I

This course includes drafting, cabinet work and wood turning

Drafting—The use and care of drafting room equipment, lettering, conventions, projection drawings, detail and assembly drawings for a special piece of furniture to be made in the shop.

Cabinet work—To include the following elements of joinery: housed joint, mortise and tenon, dovetail and miter joints; also rabbeting, grooving, assembly of parts, smoothing and finishing and fitting hardware. The work will consist of some simple models involving the elements of joinery, besides a more elaborate piece of furniture, which has been designed by the student, and made from his own drawings.

Wood turning—Simple spindle turning and face plate turning. Each student should make at least one finished piece of work in the lathe, in addition to the necessary practice turning. It may be a candlestick, ring tray, or circular tabouret, or set of table legs.

Two semesters. One unit.

Manual Training II

This course will include drafting, cabinet work, wood turning, and carpentry.

Drafting—Projection drawing, including sections and developments, isometric drawing, plan and elevations for simple building, such as a garage, barn, etc.

Cabinet work—To continue the work of Manual Training I, more difficult projects will be undertaken by students of the second year. Working drawings must be made by the student of all projects to be made in the shop.

Wood turning—Advanced projects in face plate turning, spindle turning, projects involving the use of the chuck.

Carpentry—Roof construction, window framing, door construction, stair building, uses of the steel square, brief study of lumbering, estimate of quantities and costs.

Two semesters. One unit.

HOME ECONOMICS

Home Economics I

Home courtesies; the house—selection, care, and use of furnishings and equipment; the family laundry; child care; health of the family; personal grooming; care of clothing; construction of undergarments and school dress; preparation and serving of breakfasts and of suppers or luncheons; the normal diet.

Two semesters. One unit.

Home Economics II

Study of food preservation; planning, preparation and serving of dinners; formal dinners; budgets and accounts; construction of afternoon dress, and of tailored dress; selecting, financing, and caring of the house; child care.

Two semesters. One unit.

Foods and Dietetics

Study of food products, marketing, food preservation, menu building, computation of diets for individual needs, dietetic treatment of certain diseases, nutritional requirements of the body, child nutrition, invalid cookery, advanced work in food preparation.

Two semesters. Eight hours.

Clothing and Textiles

Hygienic and economic aspect of modern dress; psychology of clothes; principles of design and color as applied to dress; drafting of foundation patterns; the commercial pattern; principles of fitting; garment construction; detailed study of the principal fibers—their analysis, properties, and use; principles of design, and color as applicable to fabrics. Not given 1934-1935. *Two semesters. Eight hours.*

Survey of Nursing Education

This course familiarizes the student with the history of nursing, and presents a brief introduction to the social and economic aspects of illness. *Two semesters. Four hours.*

DEPARTMENT OF COMMERCE

Students who desire to enter this department and who desire to secure a diploma upon its completion, must present evidence that they have completed not less than twelve grades. Those who cannot meet this requirement and who desire to take the course will be required to write entrance examinations. If these are found to be satisfactory, students will be admitted to the course, but will not be eligible to graduation.

It is not recommended that a student enter without having met the entrance requirement. Experience has proven that a broad, general education is essential in connection with the more specific training of a commercial course.

Courses 1 and 2

Accounting I

An introductory course designed to furnish such knowledge of accounts as will be of value to the business manager and also serve as a foundation for the work of the professional accountant. Emphasis is placed upon the various kinds of accounts and their relation to each other, the character and purpose of financial statements. A study is made of accounting principles and methods as illustrated in the accounts of mercantile, industrial, and financial concerns. Bookkeeping is a prerequisite to this course.

Two semesters. Eight hours.

Course 3

Accounting II

A course in advanced theory of accounting. Some of the special topics considered are: The valuation of assets, capital vs. revenue expenditures, balance sheets, trading and profit and loss statements, depreciation, reserves and reserve funds, sinking funds, realization and liquidation accounts, good will, dissolution of partnership, consolidations, cost accounting, etc.

First semester. Four hours.

Course 4

Business Law

It is the purpose of this course to give a survey of the principles of law governing business transactions. Some of the subjects studied are contracts, agency, negotiable paper, partnership, corporations, and the sale of personal property.

Second semester. Three hours.

Courses 5 and 6**Principles of Economics**

The development of natural resources; occupations, and the division of labor; production, exchange, and distribution of wealth; utility and value; wages, interest, rent, and profits; nature and uses of money; domestic and foreign exchange; history and theory of banking; protection and free trade; trusts and trade unions.

Origin of money; early forms of currency; metallic money; credit money; monetary history of the United States; the gold standard; relation of money and credit to the general level of prices; nature and use of credit; domestic and foreign exchange; history and theory of banking; national, state and private banks, and the Federal Reserve Act. Not given 1934-1935.

Two semesters. Six hours.

Course 7**Typewriting**

Touch Typewriting is taught. Stress is laid upon neatness and accuracy of typewritten work. Students who present one unit of typewriting credit in their entrance record may elect to take typewriting in the Business Course, and may receive four hours of credit for the completion of the prescribed number of lessons in "Gregg Typing Techniques & Projects, Complete Course," and the attainment of a net speed of fifty words per minute for fifteen minutes with not more than five errors. Two practice periods per day are required.

Two semesters. Four hours.

Course 7A

Students who have not previously taken typewriting may elect this course, and upon the completion of the prescribed number of lessons in "Gregg Typing Techniques & Projects, Book I," and the attainment of a net speed of forty words a minute for fifteen minutes with not more than five errors, will receive two hours credit on the Business Course. Two practice periods per day are required.

Two semesters. Two hours.

Course 8**Office Training**

This course is designed to broaden the secretarial student's knowledge of business procedure. Laboratory projects in solving secretarial problems add definitely to the student's equipment as an effective business worker.

First semester. Three hours.

Course 9**Corporation and Cost Accounting**

This course sets forth the procedure in maintaining a set of corporation records and accounts and in determining factory costs. After solving certain problems incident to incorporating manufacturing enterprises, a study is made of the connected transactions which enable one to understand and exhibit the cost of the goods produced.

Second semester. Four hours.

SUMMARY OF COURSES

LITERARY COURSE

	First Year	Hours of Credit	
		First Sem.	Second Sem.
Bible		3	3
College Rhetoric		3	3
Principles of Education		3	
Survey of Ancient History		3	3
Language I		4	4
Elective			3
	Second Year		
Bible		3	3
Language II		3	3
Science		3	3
Elective		7	7

HOME ECONOMICS COURSE

	First Year	Hours of Credit	
		First Sem.	Second Sem.
Inorganic Chemistry		4	4
Clothing and Textiles		4	4
College Rhetoric		3	3
Principles of Education		3	
Elective		2	5
	Second Year		
Bible		3	3
Organic Chemistry		3	3
Physiology and Hygiene		3	3
Food and Dietetics		4	4
Elective		3	3

NORMAL COURSE

First Year	Hours of Credit	
	First Sem.	Second Sem.
Teaching of Bible		2
Principles of Education	3	
Technique of Instruction	2	
General Psychology		3
School Organization & Management	3	
Teaching of Reading	3	
Nature		2
Observation and Teaching I		3
Art	1	1
Rhetoric	3	3
†Teaching of Music		2
Elective:	2	
*Penmanship		

Second Year

Daniel & Revelation	3	3
Psychology of Childhood	3	
Health Education & School Hygiene		3
Observation and Teaching II		3
Teaching of English	2	
Teaching of History and Civics		2
Teaching of Geography		2
Teaching of Sewing, Cooking, or Woodwork in the Grades	2	
Teaching of Arithmetic	2	
Physiology or Biology	3	3
*Penmanship		

†Students who have not mastered the rudiments of sight-singing will be required to take a course in sight-singing as an extra non-credit course. See page 50 for additional requirements.

*Students enrolled in the Normal Course will be required to hold a Palmer certificate in penmanship or to take a course leading to such a certificate.

SUMMARY OF COURSES

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THEOLOGICAL COURSE

First Year	Hours of Credit	
	First Sem.	Second Sem.
Bible	3	3
College Rhetoric	3	3
Survey of Ancient History	3	3
Greek I	4	4
Pastoral Training I	2	2
Ministerial Field Work I	1	1

Second Year

Bible	3	3
Greek II	3	3
Pastoral Training II	2	2
History	3	3
Ministerial Field Work II	1	1
Public Speaking	2	2
Conducting	$\frac{1}{2}$	$\frac{1}{2}$
Elective	$1\frac{1}{2}$	$1\frac{1}{2}$

BIBLE WORKER'S COURSE

First Year	Hours of Credit	
	First Sem.	Second Sem.
Bible	3	3
College Rhetoric	3	3
Survey of Ancient History	3	3
Principles of Education	3	
Clothing and Textiles	4	4
Sight Singing		1
Elective		2

Second Year

Bible	2	2
Bible Worker's Training	3	3
Public Speaking	2	2
Foods and Dietetics	4	4
Physiology and Hygiene	3	3
Elective	2	2

BUSINESS COURSE

†See below for prerequisite.

First Year	Hours of Credit	
	First Sem.	Second Sem.
Bible	2	2
College Rhetoric	3	3
Accounting Principles	4	4
Office Training	3	
Psychology		3
Business Law		3
Elective	4	1

Second Year

Bible	3	3
Advanced Accounting	4	
Cost Accounting		4
Economics	3	3
Public Speaking	2	2
Elective	4	4

‡Typewriting

*Penmanship

†It is recommended that students complete one year in elementary bookkeeping before enrolling for this course.

‡All students who have not previously acquired a knowledge of typewriting will be required to take it as an elective (2 to 4 hours).

*Penmanship certificates will be required of all students in the Business Course.

PREPARATORY NURSING COURSE

It is required by Seventh-day Adventist schools of nursing that applicants must have completed the following one-year course before entering the training school:

	Hours of Credit	
	First Sem.	Second Sem.
Physiology or Zoology	3	3
Bacteriology	2	2
Chemistry	4	4
Bible	2	2
College Rhetoric	3	3
Survey of Nursing Education	2	2

PREPARATORY MEDICAL COURSE

	First Year	Hours of Credit	
		First Sem.	Second Sem.
Bible		2	2
Inorganic Chemistry		4	4
College Algebra		3	
Trigonometry			3
Zoology		4	4
*Language I		4	4
	Second Year		
Organic Chemistry		3	3
College Physics		4	4
Language II		3	3
Constitutional History		2	
College Rhetoric		3	3
Elective		1	3

*Students who present two units of high school language will take Language II, 6 hours, and will omit language in the second year, selecting 10 hours of electives.

For students who do not plan on medicine, a scientific course may be arranged at the time of registration. This course provides greater latitude in choice of electives.

COLLEGIATE MUSIC COURSE

	First Year	Hours of Credit	
		First Sem.	Second Sem.
Bible		3	3
Applied Music (Piano, Violin, Voice)		3	3
Form and Analysis		2	2
Sight Singing			1
Chorus, Orchestra, or Band		$\frac{1}{2}$	$\frac{1}{2}$
College Rhetoric		3	3
Language I		4	4
	Second Year		
Applied Music (Piano, Violin, Voice)		3	3
Counterpoint and Composition		2	2
Psychology			3
Language II		3	3
Survey of Ancient History		3	3
Chorus, Orchestra, or Band		$\frac{1}{2}$	$\frac{1}{2}$
Conducting		1	
Elective		$2\frac{1}{2}$	$2\frac{1}{2}$

†Students who complete the Collegiate Music Course are required to present a public graduation recital in the senior year.

COLLEGE PREPARATORY SCHOOL

There is maintained as a separate department of the College a preparatory school corresponding to the four years of the standard high school. Students who are admitted to the College departments must complete a preparatory course as outlined below, or must present evidence that they have completed a four year course in an accredited high school. Students whose preparatory work has been taken in unaccredited schools will be required to write entrance examinations as prescribed by the College.

BIBLE

Bible I— New Testament History

This course is devoted to a connected study of the life of Christ as set forth in the four Gospels, and to the study of the history of the early Christian church as given in the Acts of the Apostles. Text: Kern, "New Testament History." References: White, "Desire of Ages" and "Acts of the Apostles."

Two semesters. One unit.

Bible II—Old Testament History

This course deals with the history and literature of the Hebrew race as set forth in the Old Testament scriptures, from creation to the end of the Babylonian captivity.

Text: McKibbin, "Old Testament History."

References: White, "Prophets and Kings" and "Patriarchs and Prophets." Not given 1934—35. *Two semesters. One unit.*

Bible III—Denominational History and Christian Ethics

During the first half of this course a careful study will be made of the rise and progress of the Seventh-day Adventist denomination. The course will be based on such works as Olsen's "Origin and Progress of Seventh-day Adventists" and Andross's "Story of the Advent Movement."

The second semester's work will consist of a careful study of the origin and divine authority of the Spirit of Prophecy and a study of its principal teachings. The course is based on "Messages to Young People" and other assignments in the Spirit of Prophecy.

Two semesters. One-half unit.

Bible IV—Bible Doctrines

It is the aim during this course to set before the student a clear, concise outline of the fundamental doctrines of the Bible. Special attention is given to the unity or harmony of the doctrines taught in both the Old and New Testaments.

Texts: The Bible; Wearner, "Fundamentals of Bible Doctrine."
Two semesters. One-half unit.

HISTORY**World History**

This course is required of all students in the College Preparatory course. The aim of the course is to introduce the student to a historical view of life. The great characters and movements of world history will be evaluated from the Christian point of view.

Text: Elson, "Modern Times and Living Past."

Two semesters. One unit.

American History and Problems of Democracy

Consideration will be given to the important phases and periods of our history. The development of our colonial and national governments is stressed; the principles upon which they were founded, the relations and functions of their various departments, together with our individual duties and privileges as American citizens, being especially noted.

Texts: Muzzey, "American History;" Greenan and Meredith, "Everyday Problems in American Democracy."

Two semesters. One unit.

ENGLISH**English I**

This course consists of a review of English grammar, and a study of the fundamentals of oral and written composition.

In connection with the course, assigned reading is required in selected literary classics that will inspire an appreciation of good literature.

Text: Clark-Starnes-Neu-Stigler, "The Highway to English," Book I; selected classics. *Two semesters. One unit.*

English II

This course is a continuation of English I, and consists of two parts: an advanced study of the principles and practices of composition, and a study of a selected group of English and American classics.

Text: Clark-Starnes-Neu-Stigler, "The Highway to English," Book II; selected classics. *Two semesters. One unit.*

English III

Two-thirds of the work in English III is devoted to the field of English literature; the remaining one-third is devoted to oral and written composition, and to the elimination of fundamental errors in use of language.

Texts: Halleck, "New English Literature;" Cross-Smith-Stauffer, "Good Readings for High Schools, English Writers."
Two semesters. One unit.

English IV

Advanced study of grammar and language structure, training in parliamentary practice, letter writing, and other written and oral composition comprise one-third of the work in English IV. The remaining two-thirds of the course is devoted to a study of American literature, with a survey of its history.

Texts: Halleck, "History of American Literature;" Cross-Smith-Stauffer, "Good Readings for High Schools."
Two semesters. One unit.

MATHEMATICS**Algebra I**

Prerequisite: the completion of eighth grade arithmetic. Fundamental operations; integral equations; factoring; fractions; simultaneous equations with graphs; involution and evolution; theory of exponents and quadratics are studied in this course.

Text: Hawkes, Louby and Touton, "New First Course in Algebra."
Two semesters. One unit.

Algebra II

A rapid review of the principles of Algebra I; continuation of algebra to include: surds, simultaneous quadratics, progressions, logarithms, infinite series, binomial theorem, permutations and combinations, etc.

Text: Hawkes, Louby and Touton, "Advanced Algebra."
Two semesters. One unit.

Plane Geometry

Prerequisite: Algebra I. The five books of plane geometry are covered thoroughly. A large number of original problems are required. Close attention is given to the logical development of every proof, and special emphasis is placed upon individual reasoning.

Text: Wentworth and Smith, "Geometry."

Two semesters. One unit.

SCIENCE

General Science

The course aims at a broad acquaintance with the field of natural phenomena regarded as a related whole, and hence serves as a suitable introduction to the more specialized courses to be taken later. The course covers a study of the following: measurement, air, water, life, energy, the earth's crust, solar system. Three recitations, two laboratory periods a week.

Text: Wood and Carpenter, "Our Environment," Book III.

Two semesters. One unit.

Physics I

Prerequisite: Algebra I, Algebra II, and Plane Geometry. This course is introductory to general physics and consists of recitations, laboratory work and classroom demonstrations. The mechanics of fluids and solids, heat, molecular physics, sound, light, magnetism, and electricity, are studied. Three recitations, two laboratory periods per week.

Text: Carhart and Chute, "Practical Physics."

Two semesters. One unit.

Chemistry I

This course should be elected by those students who plan to take nurse's training.

An elementary course covering the chemistry of the common non-metallic elements, fundamental theories and laws of chemistry. Introduction to the chemistry of the common metals and their compounds. Three recitations, two laboratory periods a week.

Text: Black and Conant, "Practical Chemistry."

Two semesters. One unit.

Biology

The course in biology is primarily a course in pure science, and includes a study of the leading divisions in the animal and plant kingdoms. An intensive study is to be made of typical representatives, and a more general study of related forms, with a view to discovering the chief characteristics of each division. The morphology and physiology of plants is stressed and requires extensive experimental and microscopic work. In zoology a fairly complete life history of each type studied is presented, and includes: food habits; mode of locomotion; sense organs and nervous system; processes of digestion; circulation and respiration; environmental relationships. The adaptation of plants and animals to their surroundings is stressed throughout the course. Three recitations, two laboratory periods per week.

Texts: Linville, Kelley, Van Cleave, "General Zoology;" Campbell, "General Elementary Botany."

Two semesters. One unit.

LANGUAGE**Latin I**

A beginner's course in Latin. Drill in vocabulary, grammar and syntax. Translation from English to Latin and Latin to English. Emphasis is placed upon the relation between the Latin and English.

Text: Smith, "Elementary Latin." *Two semesters. One unit.*

Latin II

The early part of the course is devoted to a review of principles of Latin I. Translation and drill in syntax.

Text: Walker, "Caesar's Gallic Wars."

Two semesters. One unit.

Spanish I

A beginner's course, with drill in grammar, principles of pronunciation, and easy reading.

Text: Friedman-Arjona-Carvajal, "Language, Literature and Life Series, Spanish Book One."

Two semesters. One unit.

Spanish II

Review of fundamental principles, intermediate Spanish reading, and composition.

Text: Friedman-Arjona-Carvajal, "Language, Literature and Life Series, Spanish Book One." *Two semesters. One unit.*

COMMERCE**Bookkeeping**

This course begins with the rudiments of the subject and develops step by step into double entry bookkeeping. The pupil becomes familiar with the use of receipts, checks, notes, drafts, and invoices. He learns how to journalize and explain transactions, and how to post from journal and cash book to ledger; how to take trial balances, and how to make out balance sheets, profit and loss statements, and how to close and rule ledger accounts.

Text: "Twentieth Century Bookkeeping," 17th ed.

Two semesters. One unit.

***Shorthand I**

The fundamental principles of Gregg shorthand are mastered in the first year's work. Correct transcription of simple business letters dictated at 60 words a minute is required.

Text: "Gregg Shorthand Manual," Anniversary ed.

Two semesters. One unit.

Shorthand II

A review of the theory principles, development of correct transcription habits, and the attainment of speed in writing cover the second year's work. The student must be able to transcribe correctly, material dictated at a minimum speed of 120 words a minute. He is required to earn the Complete Theory and O. G. A. certificates given by the Gregg Company.

Two semesters. One unit.

*It is recommended that students complete twelve grades of work before electing shorthand. If, however, a student desires to take shorthand in the eleventh and twelfth grades, he may do so; but no credit toward graduation will be allowed for less than two units.

For the work in shorthand as outlined above, six hours of credit may be elected in the Business Course. No credit will be allowed toward graduation from this course for less than two years of shorthand.

***Typewriting**

Touch typewriting is taught. Two periods a day through two semesters, and the successful completion of a prescribed amount of work, are required for one unit of credit. A net speed of forty words per minute for fifteen minutes, with not more than five errors, must be attained.

Text: "Gregg Typing Techniques and Projects, Book I."

Two semesters. One unit.

*Credit toward graduation is not allowed for more than one unit in typewriting.

For other elective courses in the College Preparatory Course, consult the outline of Printing, Home Economics, Manual Training and Agriculture in the Department of Vocational Education and the outline of Music I and II in the Department of Music.

COLLEGE PREPARATORY COURSE

Grade Nine

	Units
New Testament History	1
English I	1
Algebra I	1
General Science	1

Grade Ten

Old Testament History	1
English II	1
World History	1
Elect one unit:	
*Home Economics	1
Manual Training I	1
Algebra II	1
Biology	1
Music I	1

Grade Eleven

Bible III	1/2
English III	1
Geometry	1
Elect two units:	
Home Economics II	1
Manual Training II	1
Music I or II	1
Printing I	1
Bookkeeping	1
Chemistry	1
Latin I	1
Physics	1
Shorthand I	1
Typing	1

Grade Twelve

Bible IV	1/2
English IV	1
American History and Problems of Democracy	1
Elect two units:	
Bookkeeping	1
Chemistry	1
Physics	1
Home Economics II	1

	Units
Latin II	1
Shorthand II	1
Music I or II	1
Printing II	1

*Required of girls.

It is essential that students make a careful selection of the elective courses which form a part of the Preparatory Course. The student should determine if possible by the beginning of the third year of the course what his life work is to be so that at the time of registration he can be advised what electives to choose in order to coordinate properly the Preparatory Course with the College work which he may plan to take later.

ALUMNI OF THE

Southern Training School

Greysville, Tenn.

Haughey, Rachel Vreeland-	Normal & Business	1905
Hollingsworth, Elsie M.	Normal	1905
Jacobs, Bertha Lea-	Normal	1905
Light, Amy Eloise	Normal	1905
Lowery, Bertha Burrow-	Normal	1905
Maddox, Robert Fera	Business	1905
Mitchell, John Russell	Business	1905
Morphew, Hurbert	Business	1905
Moyers, Flora Dortch-	Normal	1905
Payne, De Etta Marie	Business	1905
Roberts, Benjamin Lee	Literary	1905
Van Voorhis, Margaret Hildebrand-	Normal & Business	1905
Webb, Howard	Business	1905
Woodall, Marion Luther	Business	1905

Brickey, Collin Perish	Scientific	1906
Mitchell, John Russell	Scientific	1906
Tenney, Earl	Scientific & Business	1906

Brooke, Howell	Business	1907
Callicott, Beulah	Normal	1907
Cornish, Martha	Literary	1907
Dixon, Nellie Travis-	Normal	1907
Emmerson, Nina Reynolds-	Literary	1907
Light, Amy Eloise	Literary	1907
*Moyers, Samuel	Business	1907
Summerour, Gradye Brooke-	Literary	1907
Wade, Leslie	Business	1907

Amba, Etta Reeder-	Scientific	1908
Gray, Agnes Sinclair-	Business	1908
Hamilton, Bettie	Business	1908
Hewitt, Carl	Scientific	1908
Lowry, Gentry G.	Literary	1908
Maxwell, Carl	Scientific & Normal	1908
Schultz, Otto	Literary	1908
Spear, Lawrence	Business	1908
Spire, Mrs. E. C.	Literary & Business	1908
Summerour, Gradye Brooke-	Music	1908
Van Voorhis, Lawrence D.	Literary	1908
Wade, Edith	Literary	1908
Brown, Grace M. Craw-	Literary	1909
Dortch, Claude L.	Business	1909
*Hetherington, Alice J.	Scientific	1909
Hetherington, Marie Van Kirk-	Literary	1909
Melendy, Leslie S.	Business & Stenographic	1909
Reeder, Edna Travis-	Stenographic	1909
Cochran, Claude M.	Business	1910
Davis, Florence Whitney-	Stenographic	1910
Kozel, Rosa M.	Scientific	1910
Presley, Jenet E.	Business	1910
*Smith, Parizetta F.	Literary	1910
Webb, Benjamin F.	Business	1910
Beugnet, Harold V.	Stenographic	1911
Brown, Grace M. Craw-	Scientific	1911
Dillen, Daniel W.	Ministerial	1911
Foster, Augustus H.	Commercial	1911
*Harrison, Harlan	Commercial	1911
*Harrison, Elizabeth Van Voorhis-	Literary	1911
Jacobs, Burton L.	Scientific	1911
Smith, Mabel F. Mitchell-	Literary	1911
Smith, Nannie Mae	Elementary Normal	1911
Vick, Mary Vreeland-	Music	1911
Webb, Valah C. Dillen-	Stenographic	1911
Wright, Lynne Rainwater-	Ad. Normal & Stenographic	1911
Wright, John F.	Literary	1911
Callicot, Rees	Literary	1912
Callicot, Vesta	Literary	1912
Lacey, Flora Dawson	Scientific	1912
Maxwell, Myrtle V.	Scientific	1912

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Clark, Stanley		1915
Franklin, Josephine		1915
Gray, Alice		1915
Grounds, John		1915
Highsmith, Alvah		1915
Hightower, Mamie		1915
Hoskins, Bessie Seagraves		1915
Howard Ellis		1915
Jews, Earl		1915
Jews, George		1915
Jones, Gladys Andress-	Academic	1924
Lea, Ruby		1915
Lorren, Cloie Elizabeth Ashby-	Normal	1931
Mount, Bessie		1915
*Washburn, Effie Nelson		1915

*Deceased

ALUMNI OF

Southern Junior College

Collegedale, Tenn.

Aiken, George Carl	Academic	1924
Allen, Addie Marie	College Preparatory	1931
Amacker, Janet Catherine	Academic	1930
Anderson, Clara Mae	Academic	1930
Anderson, Ansel A.	College Preparatory	1933
Andre, Lois Juanita Pittman-	College Preparatory	1932
Arnold, Emory Monroe	College Preparatory	1931
Artress, Lynn	College Preparatory	1931
Ashlock, J. Franklin	Theological	1925
Ashlock, Marcella Klock-	Academic	1919

Backus, James T.	Preparatory Medical	1931
Banks, Edward C.	Theological, Honors	1931
Barrow, Marguerite	College Preparatory	1931
Bartlett, Martha Minnick-	Normal	1925
Barto, Robert E.	College Preparatory	1932
Barto, Leonard W.	College Preparatory	1932
Bascom, Lewis A.	Pre-medical, Honors	1930
Beaty, Patsy Louise	Academic	1930
Beauchamp, Burnice Inez	Academic	1930
Bee, Clifford	Academic	1926
Bee, Clifford	Theological	1929
Bender, Thomas William	Academic	1928
Benjamin, Bruce Thomas	Preparatory Medical, Honors	1933
Benjamin, Lois Ruth	College Preparatory	1934
Bird, Ellen Gould	Academic	1921
Bird, Ellen Gould	Normal	1923
Bird, Bobbie Elena	Academic Music	1934
Bishop, Forest L.	Theological	1927
Bonner, Mary Grace	Normal	1925

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Boswell, Frances Thelma	College Preparatory	1933
Botimer, Clare	Academic	1925
Botimer, Clare	Theological	1926
Botimer, Christel Kalar-	Academic	1922
Boyce, Anne M.	College Preparatory	1933
Boyd, Maurine Shaw-	Collegiate	1927
Boyd, Talmadge	Academic	1927
Boyd, Vivian	College Preparatory	1931
Boykin, Charlie A.	Theological	1928
Boykin, Helen Watts	Academic	1929
Bradley, Millard C.	Collegiate	1928
Bradley, Walter Hoffman	Academic	1924
Bradley, Mildred Emanuel-	Academic	1923
Bradley, Mildred Emanuel-	Normal	1925
Braddock, H. A., Jr.	Academic	1930
Braddock, Jennie Clarke-	Academic	1928
Braddock, Jennie Clarke-	Normal, Honors	1930
Brooke, Maude M.	Academic	1922
Brown, Letha Litchfield-	Normal	1921
Brown, Lula Hilda	Academic	1921
Brown, M. Gordon	Collegiate	1926
Bruce, Miriam	Normal	1926
Burdick, J. Gordon Jr.	College Preparatory	1934
Burke, Thyra Doreen	Academic	1927
Burke, Thyra Doreen	Collegiate Commercial	1929
Burtz, India Virginia	Academic	1929
Butterfield, Leslie A.	Normal	1928
Byrd, Arthur	Academic	1925
Carter, Minnie Lee	Academic	1927
Carter, Minnie Lee	Literary	1930
Case, Alice T.	Academic	1920
Case, Alice T.	Academic Normal	1920
Casey, Lillian Emerson-	Academic Normal	1918
Chambers, Dorothy Arline	Academic	1929
Chambers, Dorothy Arline	Normal	1931
Chambers, James Richard	College Preparatory	1933
Chapman, Grace Coppage-	Academic	1927
Chapman, Opal Lee	College Preparatory	1934
Chapman, Vaughtie Elizabeth	College Preparatory	1934
Clark, Lucile Cherrie White-	Academic	1924
Clark, Lucile Cherrie White-	Bible Workers	1927
Clark, Walter B.	Academic	1925
Clark, Walter B.	Collegiate	1927
†Clark, Lois Mae	Normal, Honors	1934
Clymer, Irma Halliday-	Academic	1921

Clymer, Irma Halliday-	Academic Music	1921
Cobb, Maybelle Harrold-	Academic	1929
Coggin, Bonnie Catherine	Academic	1930
Coggin, Charles Benjamin	Academic	1925
Coggin, Nanette McDonald-	Academic	1925
Conger, Jake R.	Academic	1919
Cooksey, Annie Bird-	Academic Commercial	1925
Cooper, James Lamar	Theological	1923
Corrigan, Joseph, Jr.	Preparatory Medical, Honors	1931
Cowdrick, Elizabeth	Collegiate	1923
Cowdrick, Jesse Stanton	Collegiate	1925
Cowdrick, Mary Ruth	College Preparatory	1933
Cowdrick, Robert E.	Collegiate	1923
Crowder, Katharyn Anderson	Academic	1926
Cruise, Joseph S.	College Preparatory	1934
Curtis, Glenn	Academic	1918
Curtis, Helen L.	Academic	1923
Curry, Lillian Louisa	Academic	1927
Dart, Ethel May	Normal	1927
Dart, Merrill Oren	Academic	1925
Davis, Eloise Hoskins-	Academic	1918
Davis, Lester S.	Academic	1927
Davis, Lyda Ruth Leach-	Academic Commercial	1926
Deyo, Ruth	Academic	1927
Dickerson, Lottie	Academic	1928
Dickerson, Lottie Gertrude	Normal	1930
Dickerson, Marjorie E. Riggs-	College Preparatory	1931
Dickman, Lyda Mae	College Preparatory	1933
Dobbs, Joseph D.	Academic	1930
Dobbs, Joseph D.	Theological, Honors	1931
Doering Klarissa	Academic	1929
Dortch, Virginia Veach-	Academic	1928
Duge, John Frederick	Preparatory Medical	1931
Dunham, Evelin Esther	Academic	1929
Dunham, Gerald Oscar	College Preparatory	1932
Edwards, Bernard Elmo	College Preparatory	1931
Egger, Selma	College Preparatory	1931
Eldridge, Elaine Yeast-	Collegiate	1926
Ellis, Helen Mae	Academic	1929
Elmore, Vincent M. Jr.	Pre-medical, Honors	1930
Elmore, Winona Hawthorne	College Preparatory	1932
Farley, Mary Earle	Academic	1923
Ferree, Nellie	Normal	1928

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Ficklen, Beatrice Ardell	College Preparatory	1931
Field, Clarence S.	Academic	1918
Field, Clarence S.	Theological	1920
Fields, Marjorie Lucile	Academic	1929
Finley, Josephine Hautensæ	Academic	1929
Flanagan, Laurene Allee	Normal	1929
Foley, M. Elaine	College Preparatory	1934
Foshee, Earline	Normal	1930
Ford Robert R.	Academic	1930
Foster, Minard Irwin	College Preparatory	1931
Fountain, Katie Mae	Academic	1924
Fox, Lorene Estelle Furches-	Collegiate	1925
Frank, Belva Grace	College Preparatory	1934
Franklin, Joseph Warren	Academic	1920
Franklin, Joseph Warren	Theological	1927
Franz, Clyde O.	Secretarial, Honors	1932
Franz, Mildred Elizabeth	College Preparatory	1933
French, Richard C.	Academic	1930
Freeze, Opal Augusta	College Preparatory	1934
Friberg, August	Academic	1926
Fuller, Frederick E.	Academic	1921
Fuller, Frederick E.	Printing	1923
Fuller, George Newton	Collegiate	1925
Gardiner, Zoa Shreve-	Academic Normal	1918
Gartly, Mary	Literary	1931
Gartly, Carey	College Preparatory	1931
Gatlin, Mary	Academic	1921
*Gattis, Alice Lillian	Academic Normal	1928
Geeting, Tiny Violet Priest-	Academic	1925
Gibbs, Bernice Audree Hollister-	Academic Normal	1923
Gibbs, Bernice Audree Hollister-	Normal	1924
Goddard, Eber Roland	Theological	1922
Gooch, Homer L.	Academic	1930
Gordon, James L.	Academic	1920
Gosnell, Mabel Viola	Academic	1929
Graves, Cecil F.	Academic	1923
Graves, Lucile Whiteneck-	Academic	1922
Groth, Wilber H.	Academic	1930
Groth, Evelyn Vivian	College Preparatory	1931
Guenterberg, Bernard	Academic	1926
Haddad, Simonne	College Preparatory	1934
*Hair, Martha Ivy	Academic	1930
Hall, Albert N.	College Preparatory	1932
Hall, Thomas	Academic	1930

Hall, J. Thomas	Theological	1934
Hammond, Paul	Collegiate	1926
Hampton, Lucile	Academic	1926
Harding, Leta Leon	College Preparatory	1932
Harding, Leta Leon	Normal, Honors	1934
Hassenpflug, Edward	Business	1931
Hayes, J. W.	Academic	1922
Hayward, Joseph Clausen	Academic	1928
Harvey, Roberta	Academic	1928
Hazelton, La Vanne	Academic	1928
Heacock, Loretta Ellen	Normal	1924
Hendershot, Paul Kenneth	Academic	1929
Hickman, Bobbie Louise	College Preparatory	1932
Higgins, Dorothy	Academic	1930
Hilderbrandt, Mildred	Academic	1930
Hogan, Charles A.	College Preparatory	1932
Holland, James Carl	Academic	1923
Holland, James Carl	Theological	1925
Hollar, Richard Lee	Academic	1927
Home Earline Taylor-	Academic	1929
Horne, Herbert Nicholas	Academic	1927
Hoskins, Lea Lucille	Normal, Honors	1930
Hughes, Mamie Jane Songer-	Academic	1929
Hubbell, Alfred	Academic	1926
Humphries, Frank	Academic	1928
Hunter, Donald Walter	Collegiate	1924
Hunter, Donald Walter	Theological	1925
Huxtable, Thomas R.	Theological	1922
Inabinet, Julia E.	Academic	1920
Inabinet, Julia E.	Collegiate	1922
Ingram, Ellen	Academic	1928
Ingram, Ellen Elizabeth	Commercial	1930
Ingram, Martyn Clarise	College Preparatory	1933
Ingram, Ruth Marguerite	Academic	1929
Ingram, Ruth	Normal, Honors	1931
Jacobs, Carl L.	Academic	1927
Jacobs, Ray Lester	Academic	1927
Jaeger, Euphemia Macaulay-	Normal	1921
Jameson, Maisie White-	Academic Normal	1918
Jameson, Maisie White-	Normal	1923
Jameson, Viola Hervey-	Normal	1931
Jansen, John Muller	Academic	1925
Jansen, John Muller	Theological	1927
Jansen, John M.	College Preparatory	1932

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Jensen, Mabel Graves-	Academic	1924
Johnson, Beulah Beatrice	Academic	1926
Johnson, Beulah Beatrice	Normal	1928
Johnson, Frankie	College Preparatory	1933
Johnson, Frankie	Business, Honors	1933
Johnson, Jewell	Academic	1928
Johnson, Jewell B.	Normal	1931
Johnson, Oscar	Academic	1928
Jorgensen, Mamie Jones-	Academic Normal	1920
Jones, Thelma	Normal	1926
Jones, Gertrude Louise	Academic	1929
Kalar, Addie May	Academic Normal	1917
Keck, Harold Irving	Academic	1925
Kenny, E. Fisher	Academic	1928
Kenny, Edna May Carlisle-	Academic	1928
Kenny, E. Levon	Academic	1929
Kenney, Hazel Geraldine	Normal	1932
Killen, Nobia Allen	Academic Music	1921
King, Ruby B.	College Preparatory	1932
*King, Eleanor Winnogene	Academic	1927
King, Elmer Richard	Academic	1929
King, Elmer R.	Preparatory Medical	1932
King, Elton B.	Academic Commercial	1927
King, Elton B.	Collegiate	1929
King, Ruth L.	College Preparatory	1934
Kirstein, Doris Barbara	Academic	1930
Kjos, Emma M.	College Preparatory	1932
Kneeland, Ruth Evelyn	Academic	1929
Kuester, William E.	Academic	1927
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Lambert, John Letson	Academic	1927
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Lawson, Ida Marguerite Moore-	Academic	1930
Leach, Paul H.	Academic	1924
Leach, Virginia Ann	Academic	1927
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Lickey, Brent Zachary-	Collegiate	1924
Lilly, Gladys Alois	Academic	1925
Lilly, Lewie John	Academic	1925
Lohr, Metha Welma	Academic	1921
Lorren, Felton	Academic	1930
Lorren, Robert Eddie	Academic	1929
Lorren, Ruby L.	College Preparatory	1932
Lorren, Thos. Alton	Academic	1929
Lorren, Vivian Etherton-	Academic	1929
Louis, Carolyn	Academic	1927

Louis, Carolyn	Normal	1929
Loyd, Monroe F.	Academic	1928
Loyd, Monroe Franklin	Scientific	1930
Lucas, Mary M.	College Preparatory	1932
Lucas, Mary M.	Preparatory-Dietetics, Honors	1934
Lucas, Susannah H.	College Preparatory	1934
Lundquist, Ellen H.	College Preparatory	1932
Lundquist, Lorene Clark-	Academic	1925
Lundquist, Eric	Academic	1928
Luttrell, Margie Pauline	Academic	1930
Macy, Albert Hayne	Music, Honors	1930
Maddox, Nellie Lee Henderson-	Academic	1924
Maiden, Frances	College Preparatory	1931
Maiden, Roger Mae	College Preparatory	1933
Manous, N. Levern	College Preparatory	1931
Marshall, Minna H.	Academic	1930
Martin, Walter C.	Theological	1926
*Martin, Cecil Branson-	Academic-Normal	1920
*Martin, Cecil Branson-	Normal	1922
Martin, Anita	Collegiate	1924
Mashburn, Mary Ellen	Academic	1929
Mashburn, Mary Ellen	Scientific	1932
Maxwell, Myrtle Vivian	Normal	1924
Medford, Menton A.	College Preparatory	1934
Meister, Harold L.	Collegiate	1925
Meister, Rose A.	Academic Normal	1920
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Meyer, Cleo Adams-	Academic	1926
Millard, Clay	Literary	1930
Miller, Dora	Academic	1928
Miller, Opal Lucille	Music, Honors	1932
Miller, Ruth McNight	Collegiate	1924
Minnick, S. Fulton	Academic	1924
Minnick, Martha Harrold-	Academic	1924
Morgan, Bessie Lee	Academic	1920
Morgan, Bessie Lee	Normal	1921
Morrow, Irmie Lee	Academic	1930
Mouchon, Dorothy Peppers-	Academic	1927
Mulford, Eileen Fern	College Preparatory	1931
Mulford, Eileen Fern	Normal, Honors	1933
Mulholland, Mabel Branson-	Academic	1920
Mulliken, Ethel L.	Academic	1920
Murchison, John S.	Collegiate	1924
Murchison, John S.	Theological	1925
Murphy, Clarence E.	Theological, Honors	1932

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Murphy, Rosalind Fae	Academic Commerical	1928
Murrell, Mae B.	Academic	1926
Murrell, Mae B.	Normal	1928
McBrayer, Ruth	Academic	1926
*McCaughan, Virginia	Academic	1926
McLeod, John P. U.	Preparatory Medical, Honors	1933
McClure, Alfred V.	Collegiate	1928
McClure, Edith Bird-	Academic Commercial	1928
McClure, Howard Everett	Collegiate	1927
McClure, Warner E.	Collegiate	1924
McClure, Warner E.	Printing	1925
McClure, Nellie Nash-	Collegiate Music	1925
McClure, Carolyn	Academic	1930
McClure, Martha Carolyn	Bible Worker's, Honors	1932
McClure, Herbert Cecil	Literary, Honors	1930
McGhie, Audley H.	Academic	1928
McKee, A. D.	Academic	1927
McKee, A. D.	Theological, Honors	1930
McKee, Jeanetta M. Hardin-	Academic	1920
McKee, Oather Dorris	Academic	1927
McKee, Oather Dorris	Collegiate Commercial	1928
McLennan, Sanford Horton	Academic	1928
McNett, Viola Leone	Academic	1928
McSwain, Ninette E.	College Preparatory	1931
Nall, Nansie Christine	Academic Commercial	1925
Nethery, Ronald Jay	Academic	1927
Nethery, Raymond	Academic	1928
Newton, Ruth Louzene	Academic	1927
Null, Gladys Lavinia	Academic	1930
O'Berry, Alma Lucile	College Preparatory	1931
O'Brien, Thelma Wallace-	Academic	1925
*Odom, Lela Perry-	Academic	1924
Odom, Robert Leo	Academic	1924
Odom, Martha Montgomery-	Academic	1922
Odom, Martha Montgomery-	Collegiate	1924
Orenduff, Novella Mae	College Preparatory	1933
Ost, Walter M.	Academic	1929
Ost, Walter M.	Preparatory Medical, Honors	1932
Palmer, Fred M.	Academic Commercial	1925
Palmer, Fred M.	Normal	1926
Parrish, Ruth Starr-	Academic	1925
Parrish, Ruth Starr-	Normal	1926
Philmon, Mary L.	Preparatory-Dietetics, Honors	1934

Pierce, Alice Lay	Academic	1923
Pillsbury, Ruth Iva	Academic	1928
Pines, Alberta Marie	Normal, Honors	1932
Pirkle, Nelle Grace	Academic	1929
Pirkle, Grace	Normal, Honors	1931
Pointek, Irene	Academic	1929
Pointek, Irene	Normal	1931
Porter, Grace M	Academic	1924
Porter, Grace M.	Academic Commercial	1925
Porter, Forrest Fred	Academic	1927
Porter, Elizabeth Ewell Bell-	College Preparatory	1931
Quimby, Dorothy Lucille Bailey-	Academic	1924
Rainwater, Alberta Reiber-	Academic Commercial	1927
Randall, Carol Christian	Academic	1926
Randall, Carol Christian	College Preparatory	1932
Randall, Carol Christian	Literary, Honors	1932
Randall, Winslow	Academic	1924
Randall, Anna Marjorie	Academic	1930
Randall, Anna Marjorie	Normal, Honors	1934
Randall, Shirley Louise Ashton-	College Preparatory	1933
Ray, Willard Franklin	Academic	1924
Raymond, Ralph	Academic	1917
Reese, Henry Lionel, Jr.	College Preparatory	1931
Reiber, Evelyn	Academic	1926
Rhew, Jesse N., Jr.	Literary	1932
Richardson, Jeanette Harriet	Academic	1921
Rilea, Frances E.	Normal	1929
Ritter, Mildred M.	College Preparatory	1932
Robertson, Ollie Mae	Academic	1925
Rogers, Samuel Earl	Academic Commercial	1924
Rogers, Verna McRae-	Academic Commercial	1924
Rogers, Wava Alene	Academic	1928
Rogers, Wava Alene	Music, Honors	1930
Russell, Eva	Academic	1919
Russell, Coralee, C.	Academic	1929
Russell, Coralee C.	Bible Worker's	1930
Rutledge, Dorothy Ellen	College Preparatory	1933
Sammer, Harold H.	Academic	1927
Sarrett, Annie Lou	Academic	1923
Sarrett, Polly	Academic	1926
Savelle, Velma	Academic	1929
Sawers, Helen Jeanne	Academic	1921
Scales, Ewell D. Jr.	College Preparatory	1934
Schmehl, Nondes	Academic	1928

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Schultz, Alice Hubbell-	Normal	1924
Schultz, George E.	Collegiate	1924
Schutter, Emma Frances	Academic	1929
Scoles, Bernice Wilson-	Academic	1921
Scott, Forest W.	College Preparatory	1931
Shaw, Ward B.	Academic	1930
Shaw, Ward B.	Scientific	1932
Sheddan, Dorothy	College Preparatory	1931
Sheffield, Lester A.	College Preparatory	1932
Shelden, H. Raymond	Scientific, Honors	1931
Shephard, William	Collegiate	1926
Shephard, Evelyn Hamilton-	Normal	1926
Shull, Dale Hayward-	Academic	1925
Slate, Herman Ivan	Academic	1925
Smith, Alice Marie	Secretarial	1933
Smith, Alvan M.	Academic	1930
Smith, E. Lewell	Academic	1930
Smith, Jere Dyer	Theological	1924
Smith, Nellah	Academic	1928
Smith, F. LaVerne	Academic	1928
Smith, F. LaVerne	Business, Honors	1931
Speyer, John F.	Academic	1927
Speyer, John F.	Normal	1929
Stafford, Errol G.	Academic	1927
Stagg, Arthur Ritchey	Academic	1925
Stagg, Jennie	Academic	1928
Steinman, Donald V.	Academic	1927
Stephenson, Edythe O.	College Preparatory	1931
Stephenson, George B.	College Preparatory	1932
Stephenson, Kathryn Alberta	College Preparatory	1933
Straight, Alfred	Academic	1927
Strickland, Thomas D.	Academic	1927
Strickland, Sarah Edwards-	Academic	1924
Strickland, Sarah Edwards-	Normal	1927
Strickland, Mona Deyo-	Academic	1924
Stromberg, Ross	College Preparatory	1931
Sutter, Ramona Stephenson-	Academic	1931
Swain, J. Marshall	Academic	1929
		1929
Taylor, Malvina Zachary-	Academic	1929
Teed, Eva Victoria	Normal	1925
Terry, Hollis T.	Academic	1926
Terry, Hollis T.	Collegiate	1921
Terry, Bertha Wolfe-	Academic	1926
Terry, Bertha Wolfe-	Collegiate	1929
Thurber, Evelyn Lucile	Academic	1926

Timmons, Beatrice E.	Academic	1929
Trammell, Edna Mae	Academic	1924
Trammell, Edna Mae	Normal	1924
Travis, Joe V.	Academic	1929
Travis, Frances Marie Webb-	Academic	1928
Treece, Eva A.	College Preparatory	1931
Treece, Mabel Agnes	Academic	1927
Turbeyville, Roza le Morton-	Academic	1926
Turner, A. Marlete,	College Preparatory	1932
Ulmer, Sanford Horton	Academic	1923
Ulmer, Dorothy May	Academic	1930
Ulrich, John Lanton	College Preparatory	1932
Wade, Bertha Statham-	Collegiate	1927
Wade, Thelma Gaskell-	Academic	1928
Wade, Verda Maurine	College Preparatory	1931
Walker, Beryl	Academic	1928
Walker, Ottis	Preparatory Medical, Honors	1933
Walleker, Sadie Rogers-	Academic Normal	1917
Ward, Edna	Academic	1919
Watts, Ralph S.	Academic	1924
Weaver, Billie	Academic	1930
Weaver, Freda Belle	Academic	1927
Webb, Eleanor Merry-	Academic	1921
Webster, Vesta Jay	Academic	1929
Webster, Frederick C	College Preparatory	1934
Westcott, Albert G.	Academic	1928
Wheeler, Alice Mae	College Preparatory	1931
White, N. B.	College Preparatory	1933
Whitehead, LeVita Henson	College Preparatory	1934
Whiteneck, Delores	Academic	1928
Whitman, Fuller	Academic	1929
White, Mary Eulala	Academic	1930
Wildes, Leslie Albert	Normal	1929
Wildes, Ethel Sheldt	Normal	1929
Wiler, Dorothy Virginia Davis-	Academic	1929
Williams, Mildred Olinger-	Academic	1923
Williams, Walter E.	Academic	1930
Williams, Edythe Cobet-	Academic	1930
Wilson, Eva Maude	Academic	1927
Wilson, Eva Maude	Normal, Honors	1930
Wingate, Jean	Normal	1925
Woodall, Hermon N.	Academic	1929
Wood, J. Mabel	Collegiate	1920
Wood, Benjamin A.	Collegiate	1924

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Wood, Rosabelle	Academic	1922
Woods, Cecil	Academic	1922
Woolsey, C. A.	Collegiate	1923
Woolsey, Cora Fox-	Academic	1922
Woolsey, Cora Fox-	Academic Commercial	1923
Wolfe, Wendell	Collegiate	1928
Young, Faydette Yvonne Smith-	Normal	1924
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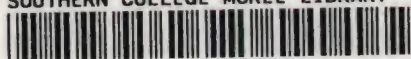
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